

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 3, 2011

Mayor Lagace called this regular Council meeting of Town Council to order at 6:33 p.m. in the Council Chambers in the Town of Sexsmith.

COUNCIL PRESENT	Claude Lagace Don Jickling Nicole Cooke Rick Sakundiak Jonathan Siggelkow Matthew Barnfield Isak Skjaveland Matthew Barnfield	Mayor Councillor Councillor Councillor Deputy Mayor Councillor Councillor Councillor @ 8:07 p.m.
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**COUNCIL
ABSENT**

STAFF PRESENT	Carolyn Gaunt Deloris Metz	CAO Admin. Ass't.
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**PUBLIC
PRESENT** Barb Buck, Dennis & Shayne Milligan, Dave Michaels, from Big Country, Desmond McGrath, from Beairsto Lehnern & Ketchum.

**ADOPTION
OF AGENDA** **RESOLUTION NO. 314-10-11 Governance**

Moved by Councillor Sakundiak that Council approve the agenda for this meeting, with the following additions:

- NEW BUSINESS
3. Approach to Sexsmith Automotive

4. Doctor Retention

5. St. Mary’s Opening

- IN CAMERA
3. Fire Agreement

CARRIED UNANIMOUSLY

DELEGATION **Dennis & Shayne Milligan, Sexsmith Insurance**

Mr. Dennis Milligan said he was here to put forward a promotion. Sexsmith Insurance is contributing to the Community Foundation and would like to share their contribution, once it reaches \$10,000, ½ of interest every year for the use, construction, and maintenance of green space in Sexsmith. If a family wanted to give a tree for a person who passed on, it could also be a ‘memory garden’. The Milligan family would like the first park to be on the sliver of land in Rycroft Ridge. The money is perpetual and so too would be the Town’s contribution, if an agreement is reached. The Town may want other park areas, as time goes on. There is a bit of urgency to the request as Tracy, at the Community Foundation, has to have the agreement in place by the end of this month. ½ the funds would go to the Town and ½ the funds would go to a bursary. If the other ½ of the money were not awarded as a bursary, the Town would get the whole fund. It will take a few years, perhaps 5 years, to build up the fund to \$10,000.

Councillor Skjaveland: What if others would want to donate?

Mr. Milligan: Our donation has our business name on it. You could dedicate a flow through for a donation.

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CAO: If you make a donation to the fund, you get a tax receipt.

Mr. Dennis Milligan: We don't have to nail down a location. I believe it has to be done by the end of the month. It is not the site, so much as the idea.

Councillor Siggelkow: I always thought a green area by the playground, spray park, etc. would be a great site. I think it would be a well-used area.

Mr. Dennis Milligan: I don't think it has to be limited to one park. As time goes on, the Town will probably will need other parks.

CAO: Could it be worded so that a different site could be chosen as each one is completed?

Mr. Dennis Milligan: That is something that I could certainly have Tracy come out to iron out the agreement and make sure that wording is such that that could happen.

Councillor Cooke: I understand that the Town will probably do the upkeep.

Mr. Dennis Milligan: I envision it as, if I had a tree I wanted to dedicate to my family member, the request would have to go the Town.

Thanks around and the Milligans left Council Chambers.

DELEGATION

Desmond McGrath, from Beairsto Lehnern & Ketchum

The main problem with the Public Works shop is the roof structure. Four of the trusses are broken. Mr. McGrath went over his handout with Council (attached).

Councillor Siggelkow asked if the Town has to upgrade to code now?

Mayor Lagace said Council has to decide what they want the building for: an operating Public Works shop or cold storage?

Councillor Sakundiak: Will all the repairs leave us with cold storage?

Mr. McGrath: No, you will have an operating Public Works shop.

Councillor Siggelkow: If we did not bring it up to current code, could we still keep using it as a Public Works shop?

Mr. McGrath: These are recommendations, only.

Councillor Sakundiak: If we know what the regulations are and want to sell it, can we?

Mr. McGrath: No.

Councillor Cooke: What is the life expectancy if we do what you recommend?

Mr. McGrath: You can dress it up but it is still a 40-year-old pole shed.

Councillor Jickling: If we don't bring up to code, we can't sell it. If we sell in 10 years and code has changed, can we sell it?

Mr. McGrath: As long as the buyers were aware.

Councillor Siggelkow: I have an older house, I can sell it and nobody is going to come and make the new owner bring it up to code.

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Mr. McGrath: If they do renovations, they will need a building permit and will have to bring it to code.

CAO: If something happened to your house basement and you have to change it, then it has to be brought to code.

Councillor Siggelkow: Other than the one contingency, is the cost going to balloon?

Mr. McGrath: There is the one contingency included and the cost should not balloon.

Mayor Lagace: If we go ahead with this, you will only go with about 3 companies and the timeline is about mid-November.

Councillor Siggelkow: If we insist on this timeline, could the cost be higher?

Mr. McGrath: Yes.

Thanks around and Mr. McGrath left Council Chambers.

**PUBLIC
SESSION**

Barb Buck welcomed everyone back from the AUMA conference. In August, Councillor Siggelkow asked for a report on elevators. The CAO said a report was given to Council. Ms. Buck requested a copy of that report.

Ms. Buck said Mayor Lagace asked if the Town is paying for the pavement at the Child Development Centre. Is it? Why hasn't the answer come back to Council yet? CAO said she will go back over the agreement with the Child Development Centre and get back to Council.

Ms. Buck said that on the minutes online, there are many questions from Council that are not addressed by the CAO. The CAO replied that she has put the answers for Councillors in their packages.

Ms. Buck: Good paper, Deloris. Could we not get more information in the paper?

CAO: Said that there is all of the information in the paper.

Ms. Buck: Couldn't the townspeople know that there are personnel changes?

Councillor Sakundiak: If you stick around until roundtable, I might have an answer. I was at the City, and they use a tablet, with dates information was requested and when they received answers.

Ms. Buck: Glad to see a new business in the downtown, but the sides makes it look like a barn. I think you took away the 1920-30's theme.

**ADOPTION
OF MINUTES**

RESOLUTION NO. 315-10-11 Governance

Councillor Jickling moved that Council accept the Regular Council Meeting minutes of September 19, 2011, with change. (Change Nicole to Cooke in round table.)

CARRIED UNANIMOUSLY

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**BUSINESS
ARISING**

**Repairs to
Public Works
Shop**

RESOLUTION NO. 316-10-11 Economic

Moved by Councillor Sakundiak that Council approve that the tender be sent out for the Public Work Shop renovations, with the completion to be by December 1, 2011. The quote should have the cost of putting tin on the bottom 8' of the building. Deadline for tenders is October 15th, 2011.

**6 FOR
1 AGAINST
MOTION CARRIED**

RESOLUTION NO. 317-10-11 Governance

Moved by Councillor Sakundiak that Council have the material that has to be moved during renovations be stored at the Sexsmith Mini Storage.

CARRIED UNANIMOUSLY

**Council Meeting
Times**

RESOLUTION NO. 318-10-11 Governance

Moved by Councillor Sakundiak that Council change the start time of Council meetings to 7:00 p.m. and possibly in the summer, change it back to 6:30 p.m.

**6 AGAINST
1 FOR
MOTION DEFEATED**

**Administrative
Budget ³/₄ Used**

RESOLUTION NO. 319-10-11 Economic / Governance

Moved by Councillor Cooke that Council accept this for information only.

CARRIED UNANIMOUSLY

**Housekeeping
Costs**

RESOLUTION NO. 320-10-11 Economic / Governance

Moved by Councillor Skjaveland that Council accept this item for information only.

CARRIED UNANIMOUSLY

**Insurance on
Child
Development
Centre**

RESOLUTION NO. 321-10-11 Economic / Governance

Moved by Councillor Sakundiak that Council accept this item for information only.

CARRIED UNANIMOUSLY

**Costs for
County
Enforcement**

RESOLUTION NO. 322-10-11 Economic / Governance

Moved by Councillor Sakundiak that Council accept this item for information only.

CARRIED UNANIMOUSLY

**Library
Insurance**

RESOLUTION NO. 323-10-11 Economic / Governance

Moved by Councillor Sakundiak that Council accept this item for information only.

CARRIED UNANIMOUSLY

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Mayor Lagace declared a 5-minute break at 8:06 p.m.

**Sustainability
Committee**

RESOLUTION NO. 324-10-11 All 5 categories

Moved by Councillor Barnfield that Council add the following to the survey done by the Sustainability Committee:

Q6 – What flood management issues affect you municipality and what flood management measures would you support or recommend. We could have issues with flood management in that we have allowed development close to the Sexsmith Creek and the flood plain needs to be taken into consideration prior to the construction. Proper setbacks must be enforced.

13b – There are some issues surrounding transportation, utility and pipeline corridors that might affect our municipality. There are multiple gas and oil pipelines running across quarters of land that are close to Sexsmith and will dictate where development can occur. Within our Town, we have some corridors of natural gas lines that limit where development can be.

CARRIED UNANIMOUSLY

Mayor Lagace, on behalf of Council, asked Councillor Cooke to thank Jeanne Lomenda and the rest of the Sustainability Committee for doing the survey on behalf of the Town of Sexsmith.

**Ag, Society
Zamboni &
Request for
Funding**

RESOLUTION NO. 325-10-11 Recreation / Economic / Culture

Moved by Councillor Barnfield that Council approve the Town continuing to cover the cost of the old zamboni insurance, stored in Clint Froehlick’s garage, even after the new zamboni arrives, until end of May.

**6 FOR
1 AGAINST
MOTION CARRIED**

RESOLUTION NO. 326-10-11 Recreation / Economic / Culture

Moved by Councillor Barnfield that Council have the Ag Society request added for consideration to the 2012 budget.

CARRIED UNANIMOUSLY

**Skateboard Park
Phase II**

RESOLUTION NO. 327-10-11 Economic / Social

Moved by Councillor Cooke that Council include the completion of the Skateboard/BMX Park for consideration in the 2012 budget.

CARRIED UNANIMOUSLY

**Costs for fines
For Unsightly
Premises and dogs**

RESOLUTION NO. 328-10-11 Governance

Moved by Councillor Jickling that Council accept this item for information only.

CARRIED UNANIMOUSLY

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**HVAC Service
Contract for
Town Owned
Buildings**

RESOLUTION NO. 329-10-11 Governance

Moved by Councillor Barnfield that Council enter into a three-year contract with Accu-Fab for the HVAC servicing on all Town owned buildings, with the provision that either party may terminate the agreement with 90 days written notice.

CARRIED UNANIMOUSLY

**NEW
BUSINESS**

**Economic
Development
For Elected
Officials
Nov. 2
County GP**

RESOLUTION NO. 330-10-11 Economic

Moved by Councillor Cooke that Council send one member of Council to the Economic Development for elected officials.

CARRIED UNANIMOUSLY

**New Benefactor
For Foundation**

RESOLUTION NO. 331-10-11 Culture

Moved by Councillor Jickling that Council approve in principle, until the conditions are determined, the agreement with the Sexsmith Community Foundation, to spend funds as given to the Town from interest proceeds of Sexsmith Insurance’s donations on green spaces.

CARRIED UNANIMOUSLY

**Approach to
Sexsmith
Automotive**

Information only.

**Doctor Retention
For Seminar in
Edmonton
Nov. 26, 27, & 28**

RESOLUTION NO. 332-10-11 Social

Moved by Councillor Barnfield that Council approve Councillor Cooke attend this Doctor Retention seminar for the Town.

CARRIED UNANIMOUSLY

**St. Mary’s
Opening**

Information only.

Barb Buck and Dave Michaels left Council Chambers @ 8:37 p.m.

**INFORMATION
ITEMS**

RESOLUTION NO. 333-10-11 Economic / Governance

**Repair to
Community Center**

Moved by Councillor Barnfield that Council add the repair and painting of the Community Center for consideration in the 2012 budget.

CARRIED UNANIMOUSLY

**ROUND
TABLE**

Siggelkow	Attended a GPREP emergency exercise. It was interesting and impressive. Wouldn’t it be better if it were a surprise to the responders?	Information only.
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	<p>Addition to the Community Centre, pillars are not finished.</p> <p>Concrete at the Spray Park?</p> <p>Showed a pamphlet advertising that a secondary suite would be easy to add, but the area is not zoned for that – CAO should let him know that is illegal.</p> <p>\$100,000 has just been added to our budget – are there places where we could cut costs?</p> <p>Please add exercise equipment for proposed gym at PRBI to the next agenda.</p>	<p>Mayor: They will be finished.</p> <p>Rand was supposed to get back to us by now.</p> <p>CAO will do so.</p> <p>CAO will look into options.</p> <p>CAO will do so.</p>
Sakundiak	<p>Thought the burned church was going to be demolished by now.</p> <p>Front of building next door looks good to me.</p> <p>City Councillors have I-Pads and they seemed great.</p>	<p>Will still be done by Larry Furlong when he does the creek. Public Works Superintendent will look into this.</p> <p>Information only.</p> <p>CAO will go look at them again.</p>
Barnfield	<p>Mayor, check on grant funding as there is a new provincial government.</p> <p>Please send a letter of congratulation to the new premier.</p>	<p>Mayor will do so.</p> <p>CAO will do.</p>
Jickling	<p>Gentleman up the alley from CAO says sometimes homeowners cannot get through. Suggested that a sign be posted, 'No all night parking'.</p> <p>The house that the past fire chief bought has a basement suite. The house next to CAO's house has a suite in the basement.</p>	<p>CAO said that it has been reported to constables.</p> <p>CAO will have enforcement check them out.</p>
Cooke	<p>AUMA was a good experience and I learned lots. One of the communities does</p>	<p>Information only.</p>

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	<p>composting. A little area is set aside where they deposit compost and a farmer picks it up to put on his field.</p> <p>We have one park that has not been redone. Could the park by Aquatera be added to the budget and could it be put on next agenda?</p> <p>Would you put update Town logo on next agenda?</p>	<p>CAO will do.</p> <p>CAO will do. Chamber of Commerce asked for new logo and there were no entries.</p>
Skjaveland	<p>There are trailers and cars parking on lawns in front of houses. Do we have a bylaw against that? If we don't have one, we should do one up.</p> <p>95 Avenue is in very, very, poor shape.</p> <p>Clinic – Doctor pay rent when there are 2 doctors; when there are 3, will they pay more?</p> <p>Had some questions about expenses.</p> <p>Would like to see all Council at COP meeting tomorrow at 7:30 p.m.</p>	<p>Town has a bylaw that you cannot park on the front lawn.</p> <p>Information only.</p> <p>Mayor: If there are 3 doctors they will all pay the same amount each month.</p> <p>Town pays up to a point, then the doctors pay.</p> <p>Information only.</p>
Lagace	<p>Talked to the city about IT. We are paying about \$16,000.</p> <p>Let CAO or me know if you have a preference, as next meeting is the Organizational meeting.</p>	<p>That is for programs and updates.</p> <p>Information only.</p>

Administrative Assistant left at 9:50 p.m.

**CLOSED
TO THE
PUBLIC**

RESOLUTION NO. 334-10-11 Governance

Moved by Councillor Jickling that Council go ‘in camera’ at 9:50 p.m.

CARRIED UNANIMOUSLY

**MEETING
OPEN TO
THE PUBLIC**

RESOLUTION NO. 345-10-11 Governance

Moved by Councillor Cooke that Council return to the open meeting at 10:30 p.m.

CARRIED UNANIMOUSLY

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Councillor Cooke left Council Chambers due to a conflict of interest. Her husband works for the County of Grande Prairie.

**CLOSED
TO THE
PUBLIC**

RESOLUTION NO. 336-10-11 Governance

Moved by Councillor Jickling that Council go ‘in camera’ at 10:31 p.m.

CARRIED UNANIMOUSLY

**MEETING
OPEN TO
THE PUBLIC**

RESOLUTION NO. 337-10-11 Governance

Moved by Councillor Barnfield that Council return to the open meeting at 10:50 p.m.

CARRIED UNANIMOUSLY

Fire Agreement

RESOLUTION NO. 338-10-11 Economic

Moved by Councillor Barnfield that Council accept in principle the fire agreement with the County, as presented.

CARRIED UNANIMOUSLY

ADJOURNMENT

RESOLUTION NO. 339-10-11 Governance

Councillor Jickling moved to adjourn the meeting at 10:52 p.m.

CARRIED UNANIMOUSLY

C. Lagace, Mayor

Carolyn Gaunt, Town Administrator