

**MINUTES**  
**TOWN OF SEXSMITH**  
**REGULAR COUNCIL MEETING**

**TUESDAY APRIL 2, 2013**

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Mayor Lagace called this regular Council meeting of Town Council to order at 6:30 p.m. in the Council Chambers in the Town of Sexsmith.

**COUNCIL  
PRESENT**

Claude Lagace  
Don Jickling  
Isak Skjaveland  
Jonathan Siggelkow  
Nicole Cooke  
Matthew Barnfield

Mayor  
Deputy Mayor  
Councillor  
Councillor  
Councillor  
Councillor

**COUNCIL  
ABSENT**

Rick Sakundiak

Councillor

**STAFF  
PRESENT**

Carolyn Gaunt  
Rachel Wueschner

Town Administrator  
Assistant Administrator

**PUBLIC  
PRESENT**

Teresa Epp-Godberson

**DELEGATIONS**

Teresa Epp-Godberson, (Business Owner)

**ADOPTION  
OF AGENDA**

**RESOLUTION NO. 083-04-13**

Moved by Councillor Barnfield that the agenda for this meeting be adopted with the following addition:

**NEW BUSINESS**      2. 93 Street Sidewalks

**CARRIED**

**PUBLIC  
SESSION**

No comments

**DELEGATIONS**

Teresa Epp-Godberson, (Business Owner)

Asked what the logic and reasoning was of a business license fee, why there is a distinction between a resident & non-resident fee and what the Town is using the business license fees for. The CAO informed that according to the Municipal Government Act all municipalities can authorize a business license fee. This is to protect residents from unwanted businesses. Fees help cover the costs of administration fees. This is also a form of promotion to the businesses. Registering your business with the Town lets others know who you are and that you are complying with the business license bylaw. The Chamber is also notified of new business in Town in this way. Teresa would like to recommend a different

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business license fee structure to help business in Town. Teresa wondered who is considered a non-resident. A non-resident is someone who does not live in Town explained the CAO. Teresa asked if this is a good way to promote business to charge more for non-resident business licenses. The CAO said that is an advantage to a person who lives in Town. Our fees are reasonable so it is not a prohibiting factor to bringing business here. Teresa explained she does not pay for a business license in Grande Prairie at the Superstore. I own one building in Sexsmith with three businesses inside it. What would it take for my building to only require one business license? The CAO asked if she was speaking for all the businesses in her building. Teresa said yes she thought so. The CAO said the third business in the building is completely different it does not fit into the same service stream. Teresa explained that she prefers to have her business here and doesn't the Town want more business here? She said Council should consider revamping the bylaw. Mayor Lagace wondered what the Prairie Mall in Grande Prairie does regarding individual business licenses. Councillor Siggelkow suggested we could do some investigation. Teresa commented she has been here for four years and started thinking she is the only business in Town being charged for multiple business licenses in one building. Mayor Lagace pointed out P.O.S. and the Gunderson building to name a few have multiple business license fees. Councillor Jickling said if you had a hair cutting salon in Grande Prairie and started selling purses and shoes you would probably need to revise your business license. Teresa said she could not speak to this, she just hopes that Council will consider what she has said. Teresa said she recently joined the Chamber of Commerce and has asked them to start promoting businesses in the Town. She is now paying a fee for that. She wondered if we could do highway signs. The CAO mentioned the Chamber of Commerce has looked at doing this. They are separate from the Town. They are a lobbying group. The question one should ask is what can I do for the Chamber rather than what can the Chamber do for me. The Bylaws of the Town are completely separate from the Chamber of Commerce. The Chamber is a separate entity. We don't have a large economic base in Town to promote business. This is the job of the Chamber of Commerce. Teresa asked if the Town has an Economic Development Officer. The CAO replied that there has been one in the past. The Town is too small to cover the cost of an employee like this. Teresa said if the Town does have one in the future she would like to be a part of it. Teresa said she does not want to waste her time at the Chamber of Commerce if she could be a part of an Economic Development Board. Mayor Lagace inquired what the fees were to join the Chamber. Teresa gave the fee amounts. The Mayor asked what that gave her. Teresa said it gives her various discounts but nothing of any benefit to small business. They offer a health benefit plan but I don't need this I have my own plan. Councillor Jickling commented many people could not get coverage if they were not members of the Chamber. Councillor Siggelkow said every time he drives through communities he notices signs. If we did have an Economic Development Board this might help the Town. The CAO commented Councillor Skjaveland and Larry Anderson were looking into getting signs. Individual businesses would pay for these signs. Teresa noted people would see these signs. Mayor Lagace thanked Teresa for coming to speak to Council about her concerns.

Teresa Epp-Godberson left the meeting at 7:00 p.m.

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**ADOPTION  
OF MINUTES**

**RESOLUTION NO. 084-04-13**

Moved by Councillor Jickling that Council approve the Regular Council meeting minutes of March 18, 2013.

**CARRIED**

**BUSINESS  
ARISING**

**WINMAR- LIGHT  
UP THE TOWN**

**RESOLUTION NO 085-04-13**

Moved by Councillor Siggelkow that Council is in favor of the Wimar- Light Up The Town idea in principle.

**CARRIED**

**NEW BUSINESS**

**BUSINESS  
LICENSE**

**RESOLUTION NO. 086-04-13**

Councillor Cooke made a motion to refer to the Corporate Services Committee the review of the Business License Bylaw.

**CARRIED**

**ANIMALS IN  
PUBLIC BLDGS.**

**RESOLUTION NO. 087-04-13**

Councillor Barnfield made a motion to table animals in public buildings for more information.

**CARRIED**

**LEADERSHIP  
WORKSHOP**

**RESOLUTION NO. 088-04-13**

Councillor Skjaveland made a motion to send the Administrator and Assistant Administrator to a Municipal Administration Leadership Workshop May 14<sup>th</sup> to 16<sup>th</sup>.

**CARRIED**

**BYLAW NO. 836B**

**RESOLUTION NO. 089-04-13**

Councillor Siggelkow made a motion to give first reading to Garbage & Recycling Bylaw No. 836B.

**CARRIED**

**RESOLUTION NO. 090-04-13**

Councillor Jickling made a motion to give second reading to Garbage & Recycling Bylaw No. 836B.

**CARRIED**

**RESOLUTION NO. 091-04-13**

Councillor Barnfield made a motion to give third and final reading to Garbage & Recycling Bylaw No. 836B.

**DEFEATED  
1 OPPOSED**

**TAX INCENTIVE  
PROGRAM**

**RESOLUTION NO. 092-04-13**

Councillor Siggelkow made a motion to revise the current tax incentive program. A business must apply for the 75% tax reduction on the municipal portion of tax before the end of the first year after completion of the building permit which is at the time of the final inspection for the permit. If the 75% reduction is not applied

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for in this time frame it will be lost. There will also be a one year limitation on the application for the refund on the year two reduction of 50% and the year three reduction of 25%. In addition, new assessment on an existing business site will be eligible for a 25% reduction of the municipal portion of tax for a period of two years. This reduction will also have a one year limitation when applying for a refund.

**CARRIED**

**RESOLUTION NO. 093-04-13**

Councillor Skjaveland made a motion to send the revisions to the tax incentive program to legal counsel for review.

**CARRIED**

**BYLAW No. 908**

**RESOLUTION NO. 094-04-13**

Councillor Siggelkow made a motion to receive Election Bylaw No. 908 appointment of Chief Elected Official as information only.

**CARRIED**

**ADVANCED  
POLL**

**RESOLUTION NO. 095-04-13**

Councillor Jickling made a motion to approve the advanced polling date of October 19<sup>th</sup>, 2013.

**CARRIED**

**ELECTION ID  
REQUIREMENT**

**RESOLUTION NO. 096-04-13**

Councillor Jickling made a motion to accept as information only the proposal of a bylaw to govern the identification requirements for voters.

**CARRIED**

Mayor Lagace declared a 5 minute break at 8:25 p.m.

**FINANCIAL  
REPORTS**

None

**INFORMATION  
ITEMS**

For information only

**COMMITTEE  
REPORT**

For information only.

Cooke	<p>Has anyone checked on the swale in Forrest Grove?</p> <p>The Easter egg hunt downtown went well. Nell did a good job.</p> <p>The flood at St. Mary's School happened again.</p>	<p>CAO will direct Public Works to check on it.</p> <p>For information only.</p> <p>They have a design deficiency in their</p>
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		building. They need to install heat trace.
Skjaveland	Thank you Carolyn for looking into live candles in public building.	For information only.
Siggelkow	<p>What is the cost of a building permit for a deck? A resident feels they have been double billed. Can administration look into this?</p> <p>There are not supposed to be signs for advertizing along our roads. There has been a sandwich sign across from Heritage Park for quite a while.</p> <p>When will we be having our next budget meeting?</p>	<p>CAO will investigate.</p> <p>CAO will direct Public Works to remove it.</p> <p>Mayor would like to see our tender costs come in first.</p>
Barnfield	<p>There were garbage cans left out on my street again that need to be picked up.</p> <p>The lane next to the arena is very icy and used by many children. It should be maintained.</p> <p>Can we have County Bylaw Officers checking that dog owners have their pets licensed?</p> <p>The Town could put signs up at the highway asking residents to get their dogs licensed.</p>	<p>CAO will have Public Works pick them up.</p> <p>CAO will ask Public Works to do maintenance.</p> <p>CAO will investigate.</p> <p>For information only.</p>

**IN CAMERA**

**ADJOURNMENT RESOLUTION NO. 097-04-13**

Councillor Cooke made a motion to adjourn at 9:30 p.m.

**CARRIED**

Next budget meeting April 29<sup>th</sup> at 6:30 p.m.

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Claude Lagace, Mayor

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Carolyn Gaunt, Town Administrator

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