

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING

TUESDAY SEPTEMBER 4th, 2018

Mayor Lagace called this regular council meeting of Town Council to order at 6:32 p.m. in the Council Chambers in the Town of Sexsmith.

**COUNCIL
PRESENT**

Claude Lagace
Jonathan Siggelkow
Clint Froehlick
Bruce Black
Isak Skjaveland
Kate Potter
Ian Penner

Mayor
Councillor
Councillor
Deputy Mayor
Councillor
Councillor
Councillor

COUNCIL ABSENT

STAFF PRESENT

Rachel Wueschner
Trena Huson

Chief Administrative Officer
Administrative Supervisor

**ADOPTION OF
AGENDA**

RESOLUTION NO. 474-09-18

Moved by Councillor Froehlick to approve the agenda as amended with Worker Accommodation being added as item # 13 under new business.

CARRIED

DELEGATION

Chris Welsh, Captain of Operations, Sexsmith Fire Department and Jason Nesbitt, County of Grande Prairie, Regional Fire Services were at the meeting for presentations to them.

David Seelinger from MPE Engineering was present at the meeting to discuss the Stormwater Master Plan.

Nick Lapp was present representing the County of Grande Prairie No. 1

PUBLIC SESSION

Derek Barnfield from Silver Tech spoke during public session to discuss adding worker accommodations in Silver Tech for their out of town workers. They are having a hard time keeping people employed as housing is a big issue. The current zoning does not allow for residential, so this would need to be re-zoned. Currently the top floor is set up for offices, but with a few minor changes it could easily be converted to accommodate up to 14 people.

TOWN OF SEXSMITH
REGULAR COUNCIL MINUTES
TUESDAY SEPTEMBER 4, 2018

**ADOPTION OF
MINUTES**

RESOLUTION NO. 475-09-18

Moved by Councillor Penner to accept the Regular Council Meeting Minutes dated August 20, 2018 as presented.

CARRIED

RESOLUTION NO. 476-09-18

Moved by Councillor Froehlick to accept the Special Council Meeting Minutes dated August 30, 2018 as amended.

CARRIED

Mayor Lagace declared a five minute break at 7:40 p.m.

**BUSINESS
ARISING**

**PROPOSED
BYLAW NO. 956,
MUNICIPAL
TRAFFIC BYLAW**

RESOLUTION NO. 477-09-18

Moved by Councillor Skjaveland to give third and final reading to Bylaw No. 956, Municipal Traffic Bylaw as presented.

CARRIED

**INTERMUNICIPAL
SUBDIVISION AND
DEVELOPMENT
APPEAL BOARD,
BYLAW NO. 968**

RESOLUTION NO. 478-09-18

Moved by Councillor Black to give third and final reading to Bylaw No. 968, Intermunicipal Subdivision and Development Appeal Board as presented.

CARRIED

**LAND
DEVELOPMENT
COMMITTEE**

RESOLUTION NO. 479-09-18

Moved by Councillor Penner that administration bring back Terms of Reference and revamp the Economic Development Committee to have 3 council members, 3 Chamber committee members and 2 members at large and include a focus on land development.

CARRIED

NEW BUSINESS

**STORMWATER
MASTER PLAN
AND BASIN STUDY
– MPE
ENGINEERING**

RESOLUTION NO. 480-09-18

Moved by Councillor Skjaveland to adopt the Stormwater Master Plan and Basin Study for information.

CARRIED

**ALBERTA
COMMUNITY
RESILIENCE
PROGRAM – AEP-
RESOLUTION**

RESOLUTION NO. 481-09-18

Moved by Councillor Siggelkow to ask MPE to apply for the ACRP Grant for the recommended projects for the Storm Water Master Plan and Basin Study with funds being secured in the 2019 budget.

CARRIED

RESOLUTION NO. 482-09-18

Moved by Councillor Penner that we spend up to \$10,000.00 for the grant application for the ACRP Grant. The funding will come from operating reserve.

CARRIED

RESOLUTION NO. 483-09-18

Moved by Councillor Black to ask the County of Grande Prairie to support the Town in 50% of the 10% share of the Storm Water Master Plan and Basin Study for the ACRP grant Application.

CARRIED

Councillor Froehlick left the meeting 8:36 p.m.

**SEXSMITH &
DISTRICT
AGRICULTURAL
SOCIETY
AGREEMENT**

RESOLUTION NO. 484-09-18

Moved by Councillor Penner that the Town renew the 10-year agreement with the Sexsmith & District Agricultural Society with changes to the agreement as requested.

CARRIED

Councillor Froehlick returned to the meeting at 8:40 p.m.

**JOINT
RECREATION
MASTER PLAN –
DEFINITION OF
REGIONAL ASSET**

RESOLUTION NO. 485-09-18

Moved by Councillor Penner that the CAO bring up the Town's concerns with the respect to the Performing Arts Centre at the upcoming Administration meeting.

CARRIED

**BYLAW NO. 969 –
MUNICIPAL
PLANNING
COMMISSION**

RESOLUTION NO. 486-09-18

Moved by Councillor Froehlick to give first reading to Bylaw No. 969, Establishing a Municipal Planning Commission with the revised changes that the Chairman is chosen amongst the members at the meeting.

CARRIED

RESOLUTION NO. 487-09-18

Moved by Councillor Penner to give second reading to Bylaw No. 969, Establishing a Municipal Planning Commission as presented.

CARRIED

TOWN OF SEXSMITH
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RESOLUTION NO. 488-09-18

Moved by Councillor Black to give permission for third and final reading of Bylaw No 969, Establishing a Municipal Planning Commission.

CARRIED

RESOLUTION NO. 489-09-18

Moved by Councillor Penner to give third and final reading to Bylaw No. 969, Establishing a Municipal Planning Commission as presented.

CARRIED

RESOLUTION NO. 490-09-18

Moved by Councillor Potter that Mayor Claude Lagace be appointed to the Municipal Planning Commission.

CARRIED

**ATCO ELECTRIC –
FORECAST 2019
AND FRANCHISE
FEE**

RESOLUTION NO. 491-09-18

Moved by Councillor Froehlick to accept the ATCO Electric Forecast 2019 and franchise fee for information only.

CARRIED

**ALBERTA
INFRASTRUC-
TURE –
INVESTING IN
CANADA INFRA-
STRUCTURE**

RESOLUTION NO. 492-09-18

Moved by Councillor Penner that the Town send a letter to the County of Grande Prairie for the Alberta Infrastructure Investing in Canada Infrastructure grant for the 106 Street and Range Road 61 upgrade.

CARRIED

**INTERMUNICIPAL
COLLABORATION
FRAMEWORKS
AGENDA -
SEPTEMBER 10,
2018**

RESOLUTION NO. 493-09-18

Moved by Councillor Penner that the September 10th meeting be set as a Special Council meeting.

CARRIED

**INTERMUNICIPAL
COLLABORATION
FRAMEWORKS
AGENDA -
OCTOBER**

RESOLUTION NO. 494-09-18

Moved by Councillor Penner to accept the Intermunicipal Collaboration framework for information.

CARRIED

**SPECIAL
CANNABIS
SESSION
SEPTEMBER 13,
2018**

RESOLUTION NO. 495-09-18

Moved by Councillor Black to call a Special Council meeting on September 13, 2018 at 6:30 p.m. at the Sexsmith Civic Centre.

CARRIED

**FEDERATION OF
CANADA
MUNICIPALITIES –
GRANT
APPLICATION**

RESOLUTION NO. 496-09-18

Moved by Councillor Froehlick to engage Beairsto and Associates Engineering Ltd. to prepare the FCM asset Management plan, polices and strategies grant application on behalf of the Town at a cost of \$5,000.00 to be funded through operating reserves.

CARRIED

RESOLUTION NO. 497-09-18

1. Moved by Councillor Froehlick that be it resolved that **Council** directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for **Asset Management Assessments, Plan, Polices and Strategies**. Be it therefore resolved that the **Town of Sexsmith** commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program Plan, Polices and Strategies to advance our asset management program:

- Asset Management Policy
- Asset Management Strategy
- Asset Management Plan
- State of the Local Infrastructure
- Asset Management Strategy
- Financing Strategy
- Training and Organizational Development

Be it further resolved that the **Town of Sexsmith** commits **\$12,400** (20% of the total project cost) **from** its 2019 budget toward the costs of this initiative. The total project cost is \$ 62,000. It is our understanding that the contribution from Municipal Asset Management Program will be \$49,600 which is 80% of the total project cost.

CARRIED

RESOLUTION NO. 498-09-18

Moved by Councillor Froehlick that Beairsto & Associates will be engaged to preform the asset management work according to the proposal and the grant application if the Town is successful in obtaining the grant.

CARRIED

**COUNTY OF
GRANDE PRAIRIE
SUBDIVISION
NOTICE**

RESOLUTION NO. 499-09-18

Moved by Councillor Froehlick to accept for information.

CARRIED

TOWN OF SEXSMITH
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TUESDAY SEPTEMBER 4, 2018

WORKER

ACCOMMODATION

RESOLUTION NO. 500-09-18

Moved by Councillor Froehlick to bring back the land use bylaw with amendments.

CARRIED

**POTENTIAL ITEMS
FOR FUTURE
AGENDA**

**FINANCIAL
REPORTS**

**INFORMATION
ITEMS**

RESOLUTION NO. 501-09-18

Moved by Councillor Froehlick to accept information items for information only.

CARRIED

**COMMITTEE
REPORTS**

RESOLUTION NO. 502-09-18

Moved by Councillor Black to accept committee reports for information only.

CARRIED

**TOWN MANAGER'S
REPORT**

RESOLUTION NO. 503-09-18

Moved by Councillor Froehlick to accept the Town Managers report for information only.

CARRIED

ADJOURNMENT

RESOLUTION NO. 504-09-18

Moved by Councillor Froehlick to adjourn the meeting at 9:56 p.m.

CARRIED

Claude Lagace, Mayor

Rachel Wueschner
Chief Administration Officer