

**MINUTES**  
**TOWN OF SEXSMITH**  
**REGULAR COUNCIL MEETING**

**TUESDAY JULY 3, 2018**

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Mayor Lagace called this regular council meeting of Town Council to order at 6:31 p.m. in the Council Chambers in the Town of Sexsmith.

**COUNCIL  
PRESENT**

Claude Lagace  
Ian Penner  
Clint Froehlick  
Bruce Black  
Isak Skjaveland  
Kate Potter

Mayor  
Councillor  
Councillor  
Deputy Mayor  
Councillor  
Councillor

**COUNCIL ABSENT**

Jonathan Siggelkow

Councillor

**STAFF PRESENT**

Rachel Wueschner  
Trena Huson

Chief Administrative Officer  
Administrative Supervisor

**ADOPTION OF  
AGENDA**

**RESOLUTION NO. 352-07-18**

Moved by Councillor Froehlick to approve the agenda as amended with Subdivision & Rezoning Referral Notice from the County of Grande Prairie added as item #10 under New Business.

**CARRIED**

**DELEGATION**

Dr. Eva Kitagawa from Spirit River and Rhonda Scott from Primary Care Network in Saddle Hills attended to discuss Dr. recruitment in the Town of Sexsmith.

Jacqueline Jensen came on behalf of the Economic and Development Committee to discuss placement of an LED sign on the Highway.

**ADOPTION OF  
MINUTES**

**RESOLUTION NO. 353-07-18**

Moved by Councillor Penner to accept the Public Hearing Meeting Minutes dated June 18, 2018 as presented.

**CARRIED**

**RESOLUTION NO. 354-07-18**

Moved by Councillor Skjaveland to accept the Regular Council Meeting Minutes dated June 18, 2018 as presented.

**CARRIED**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
TUESDAY JULY 3, 2018

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**BUSINESS ARISING**

**PROPOSED  
BYLAW NO. 956.  
TRAFFIC BYLAW**

**RESOLUTION NO. 355-07-18**

Moved by Councillor Froehlick that proposed Bylaw No. 956, Municipal Traffic Bylaw be accepted for information only.

**CARRIED**

**PROPOSED  
BUSINESS BYLAW  
NO. 962.**

**RESOLUTION NO. 356-07-18**

Moved by Councillor Skjaveland to give second reading to Bylaw No. 962, Business Bylaw.

**CARRIED**

**RESOLUTION NO. 357-07-18**

Moved by Councillor Penner to give third and final reading to Bylaw No. 962, Business Bylaw.

**CARRIED**

Mayor Lagace declared a five minute break at 7:55 p.m.

**AMENDING  
BUSINESS BYLAW  
NO. 963**

**RESOLUTION NO. 358-07-18**

Moved by Councillor Black to give first reading to Amending Business Bylaw No. 963 with amendments.

**CARRIED**

**RFP GARBAGE  
AND RECYCLING**

**RESOLUTION NO. 359-07-18**

Moved by Councillor Skjaveland to request pricing for curbside yard waste pick up in the Garbage and Recycle RFP.

**CARRIED**

**NEW BUSINESS**

**LED SIGN  
PROPOSAL FROM  
ECONOMIC  
DEVELOPMENT  
COMMITTEE**

**RESOLUTION NO. 360-07-18**

Moved by Councillor Froehlick that the LED sign proposal from the Economic Development Committee be accepted for information only.

**CARRIED**

**CITIZENS ON  
PATROL REQUEST  
FOR SUPPORT**

**RESOLUTION NO. 361-07-18**

Moved by Councillor Penner to support the Citizens On Patrol workshop request with a \$1000.00 gold sponsorship to come out of Council budget.

**CARRIED**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
TUESDAY JULY 3, 2018

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**DRAFT CAO  
CONTINGENCY  
SUCCESSION PLAN  
– POLICY MANUAL**

**RESOLUTION NO. 362-07-18**

Moved by Councillor Penner to accept the CAO Contingency Succession Plan as a policy and add it to the policy manual.

**CARRIED**

**ECONOMIC  
DEVELOPMENT  
PLAN**

**RESOLUTION NO. 363-07-18**

Moved by Councillor Black to apply for a matching grant of \$10,000 for the CARES grant for the development of an Economic Development Plan.

**CARRIED**

**COUNCIL AND  
COMMITTEE  
MEETING  
CHANGES**

**RESOLUTION NO. 364-07-18**

Moved by Councillor Froehlick to cancel the Economic Development Meeting on August 7, 2018.

**CARRIED**

**GPREP FUNDING  
MATRIX**

**RESOLUTION NO. 365-07-18**

Moved by Councillor Froehlick to accept the 3% annual increase for the GPREP Funding Matrix.

**CARRIED**

**FIRE HALL GRAND  
OPENING  
FUNDING**

**RESOLUTION NO. 366-07-18**

Moved by Councillor Froehlick to set a budget of \$1,500.00 for the Fire Hall Grand Opening to come out of the Council budget.

**CARRIED**

**CODE OF  
CONDUCT POLICY**

**RESOLUTION NO. 367-07-18**

Moved by Councillor Skjaveland to approve the proposed changes for the Code of Conduct Policy as presented.

**CARRIED**

**FEES RATES AND  
CHARGES BYLAW  
NO. 951**

**RESOLUTION NO. 368-07-18**

Moved by Councillor Black to accept the proposed fees, rates and charges bylaw for information.

**CARRIED**

**SUBDIVISION &  
REZONING  
REFERRAL  
NOTICE**

**RESOLUTION NO. 369-07-18**

Moved by Councillor Penner to reply to the County of Grande Prairie that the Town has no concerns with the Subdivision & Rezoning Referral notice.

**CARRIED**

**POTENTIAL ITEMS  
FOR FUTURE  
AGENDA**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
TUESDAY JULY 3, 2018

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**FINANCIAL  
REPORTS**

**INFORMATION  
ITEMS**

**RESOLUTION NO. 370-07-18**

Moved by Councillor Froehlick to accept information items for information only.

**CARRIED**

**COMMITTEE  
REPORTS**

**RESOLUTION NO. 371-07-18**

Moved by Councillor Froehlick to accept committee reports for information only.

**CARRIED**

**TOWN  
MANAGER'S  
REPORT**

**RESOLUTION NO. 372-07-18**

Moved by Councillor Froehlick to accept the Town Managers report for information only.

**CARRIED**

**RESOLUTION NO. 373-07-18**

Moved by Councillor Froehlick to recess the Regular Council Meeting at 9:40 p.m. for a Municipal Planning Commission meeting.

**CARRIED**

The Regular Council meeting re-commenced at 9:44 p.m.

**IN CAMERA**

**RESOLUTION NO. 374-07-18**

Moved by Councillor Froehlick to go in camera at 9:48 p.m. to discuss CAO Review as per FOIP Section 19(2), Elevator Road Land Purchase as per FOIP Section 27(1)(a) and the Oil Well Lease as per FOIP Section 27(1)(a).

**CARRIED**

**RESOLUTION NO. 375-07-18**

Moved by Councillor Froehlick to go out of camera at 10:19 p.m.

**CARRIED**

**RESOLUTION NO. 376-07-18**

Moved by Councillor Froehlick to proceed with legal action due to trespass on oil well lease.

**CARRIED**

**RESOLUTION NO. 377-07-18**

Moved by Councillor Skjaveland to proceed with legal process to obtain elevator road.

**CARRIED**

**RESOLUTION NO. 378-07-18**

Moved by Councillor Froehlick to go in camera at 10:22 p.m. to discuss CAO Review as per FOIP Section 19(2).

**CARRIED**

**RESOLUTION NO. 379-07-18**

Moved by Councillor Potter to go out of camera at 10:30 p.m.

**CARRIED**

CAO Rachel Wueschner left the meeting at 10:33 p.m.

**RESOLUTION NO. 380-07-18**

Moved by Councillor Black to go in camera at 10:33 p.m. to discuss CAO Review as per FOIP Section 19(2).

**CARRIED**

**RESOLUTION NO. 381-07-18**

Moved by Councillor Potter to go out of camera at 11:05 p.m.

**RESOLUTION NO. 382-07-18**

Moved by Councillor Skjaveland to the present CAO with an offer for the 2019 Salary and the CAO evaluation review from council.

**CARRIED**

**ADJOURNMENT**

**RESOLUTION NO. 383-07-18**

Moved by Councillor Skjaveland to adjourn the meeting at 11:08 p.m.

**CARRIED**

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Claude Lagace, Mayor

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Rachel Wueschner

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
TUESDAY JULY 3, 2018

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Chief Administration Officer