

**MINUTES**  
**TOWN OF SEXSMITH**  
**REGULAR COUNCIL MEETING**

**MONDAY JANUARY 15, 2018**

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Mayor Lagace called this regular council meeting of Town Council to order at 6:30 p.m. in the Council Chambers in the Town of Sexsmith.

**COUNCIL  
PRESENT**

Claude Lagace  
Kate Potter  
Ian Penner  
Clint Froehlick  
Jonathan Siggelkow  
Bruce Black  
Isak Skjaveland

Mayor  
Councillor  
Councillor  
Councillor  
Councillor  
Deputy Mayor  
Councillor

**COUNCIL ABSENT**

**STAFF PRESENT**

Rachel Wueschner  
Trena Huson

Chief Administrative Officer  
Administrative Supervisor

**PUBLIC SESSION**

**ADOPTION OF  
AGENDA**

**RESOLUTION NO. 031-01-18**

Moved by Councillor Froehlick that the agenda for this meeting be adopted as presented.

**CARRIED**

**DELEGATION**

**ADOPTION OF  
MINUTES**

**RESOLUTION NO. 032-01-18**

Moved by Councillor Skjaveland to approve the Regular Council Meeting Minutes dated January 2, 2018 as presented.

**CARRIED**

**RESOLUTION NO. 033-01-18**

Moved by Councillor Black to approve the Budget Meeting Minutes dated January 8, 2018 as presented.

**CARRIED**

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**BUSINESS  
ARISING**

**PROPOSED  
BYLAW NO 955  
PROCEDURAL  
BYLAW FOR  
COUNCIL  
MEETINGS**

**RESOLUTION NO. 034-01-18**

Moved by Councillor Black to give second reading to Bylaw No 955,  
Procedural Bylaw for Council Meetings with changes.

**CARRIED**

**NEW BUSINESS**

**INTERMUNICIPAL  
SDAB**

**RESOLUTION NO. 035-01-18**

Moved by Councillor Siggelkow that Administration write a letter to the  
County of Grande Prairie to see if they are willing to supply an  
Intermunicipal Subdivision & Development Appeal Board.

**CARRIED**

**PUBLIC  
PARTICIPATION  
POLICY**

**RESOLUTION NO. 036-01-18**

Moved by Councillor Froehlick that Corporate Services work on a Public  
Participation Policy.

**CARRIED**

**LAND ON SOUTH  
SIDE OF THE  
ARENA**

**RESOLUTION NO. 037-01-18**

Moved by Councillor Penner to write a letter to the school board requesting a  
right of way on the south side of the arena.

**CARRIED**

**DEFINING  
REGIONAL  
RECREATION  
AMENITIES**

**RESOLUTION NO. 038-01-18**

Moved by Councillor Skjaveland to accept defining regional recreation  
amenities for information only.

**CARRIED**

**COUNCIL AND  
COMMITTEE  
MEETING  
CHANGES**

**RESOLUTION NO. 039-01-18**

Moved by Councillor Froehlick to cancel the 5-10-year Capital Planning  
meeting on January 22, 2018 at 6:30 p.m.

**CARRIED**

**RESOLUTION NO. 040-01-18**

Moved by Councillor Skjaveland to set a regular budget meeting on January  
22, 2018 at 6:30 p.m.

**CARRIED**

**RESOLUTION NO. 041-01-18**

Moved by Councillor Siggelkow to cancel the budget meeting set for  
February 12, 2018 at 6:30 p.m.

**CARRIED**

**RESOLUTION NO. 042-01-18**

Moved by Councillor Potter to set a 5–10-year Capital Planning meeting on February 12, 2018 at 6:30 p.m.

**CARRIED**

**RESOLUTION NO. 043-01-18**

Moved by Councillor Penner to change the Council meeting scheduled for February 20<sup>th</sup>, 2018

**DEFEATED**

**ACP GRANT –  
COUNTY OF  
GRANDE PRAIRIE**

**RESOLUTION NO. 044-01-18**

Moved by Councillor Siggelkow to partner with the County of Grande Prairie in the application for the Alberta Community Partnership grant for the facilitating of a collaborative process for an Intermunicipal Collaboration Framework plan.

**CARRIED**

Mayor Lagace declared a five-minute break at 7:15 p.m.

**ACP GRANT –  
CITY OF GRANDE  
PRAIRIE**

**RESOLUTION NO. 045-01-18**

Moved by Councillor Penner to partner with the City of Grande Prairie in the application for the Alberta Community Partnership grant for the Intermunicipal Collaboration Framework Development Project.

**CARRIED**

**FINANCIAL  
REQUEST FROM  
SEXSMITH &  
AREA MUSEUM  
SOCIETY**

**RESOLUTION NO. 046-01-18**

Moved by Councillor Black to add funds to the 2018 interim operating budget for the Sexsmith & Area Museum Society for the operation of the security system and patrols for Town owned buildings.

**CARRIED**

**WAGE GRID**

Councillor Black left the meeting at 7:32 p.m. due to conflict of interest

**RESOLUTION NO. 047-01-18**

Moved by Councillor Skjaveland to add \$12,500.00 to the 2018 Library budget for wages and benefits.

**CARRIED**

Councillor Black returned to the meeting at 7:39 p.m.

Councillor Black left meeting at 7:40 p.m. due to a conflict of interest

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**RESOLUTION NO. 048-01-18**

Moved by Councillor Siggelkow that a 1% cost of living increase should be added to the wage grid for Town employees.

**CARRIED**

**RESOLUTION NO. 049-01-18**

Moved by Councillor Siggelkow that Administration bring back the wage grid to the next Council meeting with the changes.

**CARRIED**

Councillor Black returned to the meeting at 8:03 p.m.

**VACATION  
POLICY**

**RESOLUTION NO. 050-01-18**

Moved by Councillor Potter to approve the Vacation Policy as presented.

**CARRIED**

**INFORMATION  
ITEMS**

**RESOLUTION NO. 051-01-18**

Moved by Councillor Froehlick to accept information items for information only.

**CARRIED**

**COMMITTEE  
REPORTS**

**RESOLUTION NO. 052-01-18**

Moved by Councillor Penner to accept the committee reports for information only.

**CARRIED**

**TOWN  
MANAGER'S  
REPORT**

**RESOLUTION NO. 053-01-18**

Moved by Councillor Siggelkow to accept the Town Managers report for information only.

**CARRIED**

**ROUND TABLE**

Froehlick	Thank you to all involved in the Christmas Hamper program.	For information only.
Skjaveland	Nothing to report at this time	
Potter	Thank you to all involved in the Christmas Hamper program.	For information only.
Penner	Grande Prairie Sport Council has been working in Town the last few months with the Tumbling program	For information only.
Black	Nothing to report	
Siggelkow	Nothing to report	

**STRATEGIC  
PLANNING  
REPORT CARD**

Mayor Lagace declared a five minutes break at 8:30 p.m.

**IN CAMERA**

**RESOLUTION NO. 054-01-18**

Moved by Councillor Froehlick to go in camera at 8:45 p.m. to discuss the Fire Services Agreement as per FOIP Section 24(1)(c). Trena Huson, Administrative Supervisor attended as designate to CAO.

**CARRIED**

**RESOLUTION NO. 055-01-18**

Moved by Councillor Siggelkow to come out of camera at 9:08 p.m.

**CARRIED**

**RESOLUTION NO. 056-01-18**

Moved by Councillor Penner to amend the present fire service agreement to revise the portion detailing the Fire Chief and Fire Administration Services to the Town and replacing it with a District Chief Service.

**CARRIED**

**ADJOURNMENT**

**RESOLUTION NO. 057-01-18**

Moved by Councillor Froehlick to adjourn at 9:17 p.m.

**CARRIED**

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Claude Lagace, Mayor

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Rachel Wueschner  
Chief Administrative Officer