

**MINUTES**  
**TOWN OF SEXSMITH**  
**REGULAR COUNCIL MEETING**

**MONDAY DECEMBER 18, 2017**

\*\*\*\*\*

Mayor Lagace called this regular council meeting of Town Council to order at 6:30 p.m. in the Council Chambers in the Town of Sexsmith.

<b>COUNCIL PRESENT</b>	Claude Lagace Isak Skjaveland Kate Potter Ian Penner Clint Froehlick Jonathan Siggelkow Bruce Black	Mayor Councillor Councillor Councillor Councillor Councillor Deputy Mayor
------------------------	---	---

**COUNCIL ABSENT**

<b>STAFF PRESENT</b>	Rachel Wueschner Trena Huson	Chief Administrative Officer Administrative Supervisor
----------------------	---------------------------------	---

<b>PUBLIC SESSION</b>	Joe Esposito was in attendance to show support to a proposed amendment to the traffic bylaw to allow business owners with a permit to use their ATV for snow plowing in town at their place of business.
-----------------------	--

<b>ADOPTION OF AGENDA</b>	<b>RESOLUTION NO. 538-12-17</b> Moved by Councillor Froehlick that the agenda for this meeting be adopted as amended with Grain Elevator moved to item #1 under business arising and move the In-Camera session to item # 2.
---------------------------	---

**CARRIED**

<b>DELEGATION</b>	Lt. Earl Phillips from the Canadian Armed Forces was present to discuss youth programs within the County of Grande Prairie. They are looking at starting a Sea Cadet program in September. They are looking for Council to assign a Councillor/citizen to the program board for accountability. To have the corp. established they would require 30 participants.
-------------------	---

<b>ADOPTION OF MINUTES</b>	<b>RESOLUTION NO. 539-12-17</b> Moved by Councillor Black to approve the Regular Council meeting Minutes dated December 4, 2017 as presented.
----------------------------	--

**CARRIED**

**RESOLUTION NO. 540-12-17**  
Moved by Councillor Froehlick to approve the Budget Meeting Minutes dated December 5, 2017 as presented.

**CARRIED**

**RESOLUTION NO. 541-12-17**  
Moved by Councillor Froehlick to approve the Budget Meeting Minutes dated December 6, 2017 as amended.

**CARRIED**

**RESOLUTION NO. 542-12-17**  
Moved by Councillor Froehlick to approve the Budget Meeting Minutes dated December 14, 2017 as amended.

**CARRIED**

<b>IN CAMERA</b>	<b>RESOLUTION NO. 543-12-17</b> Moved by Councillor Froehlick to go in camera at 7:06 p.m.
------------------	---

**CARRIED**

**RESOLUTION NO. 544-12-17**

Moved by Councillor Froehlick to go out of camera at 7:53 p.m.

**CARRIED**

Fire Services Agreement was discussed in camera.

**RESOLUTION NO. 545-12-17**

Moved by Councillor Froehlick to accept the fire services agreement for information only.

**CARRIED**

Mayor Lagace declared a five-minute break at 7:54 p.m.

**BUSINESS  
ARISING**

**BYLAW NO. 954,  
COUNCIL CODE  
OF CONDUCT**

**RESOLUTION NO. 546-12-17**

Moved by Councillor Siggelkow to give third and final reading to Bylaw No. 954 Council Code of Conduct as presented.

**CARRIED**

**OPPORTUNITIES  
FOR ALBERTA  
COMMUNITY  
PARTNERSHIP  
GRANT**

**RESOLUTION NO. 547-12-17**

Moved by Councillor Froehlick to support the Village of Hythe in their ACP grant application for a Safety Review for the Towns of Beaverlodge, Wembley and Sexsmith and the Village of Hythe.

**CARRIED**

**GRAIN ELEVATOR  
- REQUEST FROM  
MUSEUM SOCIETY**

**RESOLUTION NO. 548-12-17**

Moved by Councillor Black to send a letter of support to the Museum Society for their pursuit of the preservation of the Grain Elevator.

**CARRIED**

**COUNTY OF  
GRANDE PRAIRIE  
APPLICATION  
FOR SUBDIVISION**

**RESOLUTION NO. 549-12-17**

Moved by Councillor Penner that administration submits comments to the County of Grande Prairie regarding the application for subdivision on behalf of the Sexsmith resident with regard to the concerns in the letter submitted.

**CARRIED**

**POSTING OF  
MINUTES AND  
COUNCIL  
HIGHLIGHTS**

**RESOLUTION NO. 550-12-17**

Moved by Councillor Froehlick that the Town adopt the policy for posting minutes and council highlights with the revision that regular council meetings be changed to council meetings.

**CARRIED**

**NEW BUSINESS**

**REQUEST FOR  
LETTER OF  
SUPPORT FOR  
AFFORDABLE  
HOUSING**

**RESOLUTION NO. 551-12-17**

Moved by Councillor Black that the Town provide a letter of support to the developer for the affordable housing proposal with the Alberta Rural Development Network for Emergency/Transitional/Affordable housing.

**CARRIED**

**BROADBAND**

**RESOLUTION NO. 552-12-17**

Moved by Councillor Froehlick to accept Broadband for information only.

**CARRIED**

**CHANGES TO  
MEETINGS OF  
COUNCIL**

**RESOLUTION NO. 553-12-17**

Moved by Councillor Potter to remove all set dates for Youth Council and add Wednesday January 17<sup>th</sup>, 2018 as the next Youth Council meeting.

**CARRIED**

**RESOLUTION NO. 554-12-17**

Moved by Councillor Potter to remove the July and August Sustainability meetings from the council calendar.

**CARRIED**

**RESOLUTION NO. 555-12-17**

Moved by Councillor Black to move the Economic Development meeting from January 2nd to January 9<sup>th</sup> in the council committee calendar.

**CARRIED**

**RESOLUTION NO. 556-12-17**

Moved by Councillor Black to add a 5-10 year Capital Plan meeting on January 22, 2018 to the Council calendar.

**CARRIED**

**INTERMUNICIPAL  
DEVELOPMENT  
PLAN – APPOINT  
COUNCIL  
MEMBERS**

**RESOLUTION NO. 557-12-17**

Moved by Councillor Penner to appoint Mayor Lagace and Councillor Siggelkow to the Intermunicipal Development Planning Committee with Councillor Black as the alternate.

**CARRIED**

**2018 STRATEGIC  
PLANNING**

**RESOLUTION NO. 558-12-17**

Moved by Councillor Froehlick that Administration contact Miriam Mahnic to see if she is available to guide the 2018 Strategic Planning sessions.

**CARRIED**

**LIBRARY BOARD  
MEMBER  
APPOINTMENT**

**RESOLUTION NO. 559-12-17**

Moved by Councillor Skjaveland that the Town re-appoint Elizabeth Bell as Chair to the Library Board for a third term.

**CARRIED**

**RESOLUTION NO. 560-12-17**

Moved by Councillor Froehlick that the Town appoint Debbie Hammel to the Library board for a three-year term.

**CARRIED**

**CANADIAN  
ARMED FORCES  
REQUEST FOR  
NAVY LEAGUE  
BRANCH IN  
CLAIRMONT**

**RESOLUTION NO. 561-12-17**

Moved by Councillor Froehlick to appoint Councillor Potter as Council representative to the Navy League of Canada, Clairmont Branch with Councillor Penner as an alternate.

**CARRIED**

**WRITE OFF  
REQUESTS**

**RESOLUTION NO. 562-12-17**

Moved by Councillor Skjaveland to approve the write off request as presented.

**CARRIED**

**INFORMATION  
ITEMS**

**RESOLUTION NO. 563-12-17**

Moved by Councillor Froehlick to accept information items for information only.

**CARRIED**

**COMMITTEE  
REPORTS**

**RESOLUTION NO. 564-12-17**  
Moved by Councillor Froehlick to accept the committee reports for  
information only.  
**CARRIED**

**TOWN  
MANAGER’S  
REPORT**

**RESOLUTION NO. 565-12-17**  
Moved by Councillor Froehlick to accept the Town Managers report for  
information only.  
**CARRIED**

**STRATEGIC  
PLANNING  
REPORT CARD**

**ADJOURNMENT**

**RESOLUTION NO. 566-12-17**  
Moved by Councillor Skjaveland to adjourn 9:26 p.m.  
**CARRIED**

---

Claude Lagace, Mayor

---

Rachel Wueschner  
Chief Administrative Officer