

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING

MONDAY DECEMBER 4, 2017

Mayor Lagace called this regular council meeting of Town Council to order at 6:32 p.m. in the Council Chambers in the Town of Sexsmith.

COUNCIL PRESENT	Claude Lagace Isak Skjaveland Kate Potter Ian Penner Clint Froehlick Jonathan Siggelkow Bruce Black	Mayor Councillor Councillor Councillor Councillor Councillor Deputy Mayor
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COUNCIL ABSENT

STAFF PRESENT	Rachel Wueschner Trena Huson	Chief Administrative Officer Administrative Supervisor
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PUBLIC SESSION

ADOPTION OF AGENDA	RESOLUTION NO. 507-12-17 Moved by Councillor Froehlick that the agenda for this meeting be adopted as amended with budget meeting dates added as item # 3 under New Business. <div>CARRIED</div>
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DELEGATION	Jason Anderson, Vice Chairman of the Sexsmith & District Agricultural Society was present at the meeting to discuss a funding request for the Ag. Society. Florence Blais and Larry Anderson were present from the Sexsmith Museum Society to provide an update as to funding for the elevator preservation. Holly Sorgen, Executive Director of Community Futures was present to address Council about what Community Futures is about. Mayor Lagace declared a five minute break at 8:12 p.m.
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ADOPTION OF MINUTES	RESOLUTION NO. 508-12-17 Moved by Councillor Froehlick that the Regular Council meeting minutes dated November 20, 2017 be accepted as amended. <div>CARRIED</div>
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BUSINESS ARISING

BYLAW NO. 891A, OFF SITE LEVY FEES	RESOLUTION NO. 509-12-17 Moved by Councillor Skjaveland to give third and final reading to Bylaw No. 891A Off Site Levy Fees as presented. <div>CARRIED</div>
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BYLAW NO. 954 COUNCIL CODE OF CONDUCT	RESOLUTION NO. 510-12-17 Moved by Councillor Siggelkow to give second reading to Bylaw No. 954, Code of Conduct for Councillors as presented. RESOLUTION NO. 511-12-17 Moved by Councillor Siggelkow that guidelines for councillors regarding the use of social media be put into the Council Code of Conduct bylaw. <div>CARRIED</div>
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**WEST COUNTY
REGIONAL
LANDFILL
COUNCIL
MEMBER
APPOINTMENT**

RESOLUTION NO. 512-12-17
Moved by Councillor Penner to appoint Claude Lagace to the West County Regional Landfill Authority.

CARRIED

RESOLUTION NO. 513-12-17
Moved by Councillor Potter to change the appointment to the Regional Recreation Master Planning Committee making Councillor Penner the regular member and Mayor Lagace as the alternate member.

CARRIED

**ASSET
MANAGEMENT –
FCM GRANT**

RESOLUTION NO. 514-12-17
Moved by Councillor Penner to engage Beirsto & Associates Engineering Ltd. to prepare the FCM asset management grant application on behalf of the Town at a cost of \$5,000.00 to be funded through operating reserves.

**COUNCILLORS SIGGELKOW, BLACK, PENNER, POTTER,
FROEHLICK AND MAYOR LAGACE IN FAVOUR
COUNCILLOR SKJAVELAND OPPOSED**

RESOLUTION NO. 515-12-17
Moved by Councillor Siggelkow that **Council** directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for **Asset Management Assessments, Data Collection and Reporting**. Be it therefore resolved that the **Town of Sexsmith** commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:

- Gap analysis – identify areas of strength and weakness of the Town’s current asset management capabilities and competencies.
- Asset Inventory Registry and Mapping, and
- 10 Year Capital Funding

Be it further resolved that the **Town of Sexsmith** commits **\$12,400** (20% of the total project cost) **from** its 2018 budget toward the costs of this initiative. The total project cost is \$ 62,000. It is our understanding that the contribution from Municipal Asset Management Program will be \$49,600 which is 80% of the total project cost.

**COUNCILLORS SIGGELKOW, BLACK, PENNER, POTTER,
FROEHLICK AND MAYOR LAGACE IN FAVOUR
COUNCILLOR SKJAVELAND OPPOSED**

RESOLUTION NO. 516-12-17
Moved by Councillor Black that Beirsto & Associates Engineering Ltd. will be engaged to perform the asset management work according to their proposal and the grant application if the Town is successful in obtaining the grant.

CARRIED

**OPPORTUNITIES
FOR ALBERTA
COMMUNITY
PARTNERSHIP
GRANT**

RESOLUTION NO. 517-12-17
Moved by Councillor Siggelkow to accept opportunities for Alberta Community Partnership grant for information only.

CARRIED

POSTING OF MINUTES AND COUNCIL HIGHLIGHTS	RESOLUTION NO. 518-12-17 Moved by Councillor Froehlick that a policy be created by Corporate Services for inclusion in the Town of Sexsmith policy manual for the release of Council Highlights. CARRIED
CANADIAN FALLEN HEROES FOUNDATION – MEMORIAL PROJECT	RESOLUTION NO. 519-12-17 Moved by Councillor Skjaveland to accept Canadian Fallen Heroes Foundation Memorial Project for information only. CARRIED
NEW BUSINESS	 Councillor Froehlick left the meeting at 8:52 p.m. due to a conflict of interest.
REQUEST FOR FUNDING – SEXSMITH & DISTRICT AG. SOCIETY	RESOLUTION NO. 520-12-17 Moved by Councillor Black to send the funding request from the Sexsmith and District Agricultural Society to budget. CARRIED Councillor Froehlick returned to the meeting at 8:57 p.m.
WASTE COLLECTION CONTRACTOR	RESOLUTION NO. 521-12-17 Moved by Councillor Siggelkow that administration send a letter to GFL the garbage contractor with regards to the increased number of breakdowns and delays of picking up the garbage within the Town. CARRIED
BUDGET MEETING DATES	RESOLUTION NO. 522-12-17 Moved by Councillor Froehlick that the capital planning meeting scheduled for December 14, 2017 be changed to a Budget Meeting. CARRIED
INFORMATION ITEMS	RESOLUTION NO. 523-12-17 Moved by Councillor Froehlick to accept information items for information only. CARRIED
COMMITTEE REPORTS	RESOLUTION NO. 524-12-17 Moved by Councillor Froehlick to accept the committee reports for information only. CARRIED
TOWN MANAGER’S REPORT	RESOLUTION NO. 525-12-17 Moved by Councillor Penner that the Town Manager’s report be accepted for information only. CARRIED
STRATEGIC PLANNING REPORT CARD	

ADJOURNMENT

RESOLUTION NO. 526-12-17

Moved by Councillor Froehlick to adjourn the meeting at 9:48 p.m.

CARRIED

Claude Lagace, Mayor

Rachel Wueschner
Chief Administrative Officer