



Town of Sexsmith
 9927-100 Street, Box 420, Sexsmith, Alberta T0H 3C0
 Phone: 780-568-3681 Fax: 780-568-2200
 www.sexsmith.ca

Application No. _____

OFFICE USE ONLY

ANNUAL SMALL BUSINESS DECLARATION

APPLICANT INFORMATION:

Business Name on tax Notice: _____ Contact Person: _____
 Daytime Phone #: _____ Email Address: _____
 Address: _____ Postal Code: _____

BUSINESS / PROPERTY INFORMATION:

Plan: _____ Block _____ Lot _____ Roll No. _____
 Plan: _____ Block _____ Lot _____ Roll No. _____
 Plan: _____ Block _____ Lot _____ Roll No. _____
 Plan: _____ Block _____ Lot _____ Roll No. _____
 Plan: _____ Block _____ Lot _____ Roll No. _____

(attach an additional schedule if more space is required)

Declaration:

I _____ am a designated signing officer of the above mentioned Business
 (Print Name)
 located in the Town of Sexsmith, and as at Dec 31, 20___, the total employee count was _____
 (must be 5 or fewer to qualify). I acknowledge the following Municipal Government Act sections
 below, which allows for inspection of this declaration. I further acknowledge that this declaration
 will be completed annually at a time and form specified by the Town of Sexsmith.

_____ Date

_____ Signature of Designated Signing Officer

Municipal Government Act Chapter M-26

Duty to provide information 295

- (1) A person must provide, on request by an assessor, any information necessary for the assessor to carry out the duties and responsibilities of an assessor under Parts 9 to 12 and the regulations.
- (2) The Alberta Safety Codes Authority or an agency accredited under the Safety Codes Act must release, on request by an assessor, information or documents respecting a permit issued under the Safety Codes Act.
- (3) An assessor may request information or documents under subsection (2) only in respect of a property within the municipality for which the assessor is preparing an assessment.
- (4) No person may make a complaint in the year following the assessment year under section 460 or, in the case of designated industrial property, under section 492(1) about an assessment if the person has failed to provide any information requested under subsection (1) within 60 days from the date of the request.