

Town of Sexsmith Community Memorial Bench Application

Date: _____

Purchaser Name: _____

Address: _____

E-Mail : _____

Phone: Home _____ cell _____

Plaque Inscription (as you would like it to appear on the plaque) Four lines maximum. PLEASE PRINT CLEARLY - see sample attached.

Bench location as approved by the Town of Sexsmith: Park or Trail Location

Preferred Location (#1) _____

Alternate Location (#2) _____



**Constructed of vinyl coated seat and back
With heavy tubular steel frame**

COST: 750.00 (no GST)

**Pricing includes bench, cement pad, and 6" X 3" stainless steel plaque
(Because this is considered to be a donation, no GST is charged)**

**Payable to: Town of Sexsmith
9927-100 Street
Sexsmith, AB
T0H 3C0**

Location # _____ Approved by _____

Date _____

Terms and Conditions:

- “Memorial bench” means a park bench that is installed and maintained by the Town of Sexsmith as part of the Community Memorial Bench Program.
- Bench memorial plaques will be returned to the applicant at the end of the useful life of the bench. If the Town of Sexsmith is unsuccessful in contacting an applicant within 180 days, the applicant will be deemed to have forfeited any remaining items.
- Potential locations must be on designated Town of Sexsmith land. Memorial benches can not be placed on private land through this program. The applicant may be required to meet Public Works staff at the site to finalize the exact location before the item is installed.
- Applications will be accepted year round. Bench installations will take place Spring to Fall of the year requested, as weather permits.
- All benches and Plaques will be purchased through the Town of Sexsmith
- Bench Plaques:
 - Are 6 x 3 inches in size. Dates indicating years of birth, death or special occasions are permitted.
 - The Town of Sexsmith retains the right to approve all content for memorial plaques
 - The Town of Sexsmith reserves the right to refuse any application in memory of a publicly controversial individual; a controversial historical leader; a loved one that is not deceased; an animal or a pet.
 - The applicant will provide the content for the plaque. The Town of Sexsmith assumes no responsibility for claims or damages resulting in errors in layout, formatting design, including but not limited to errors in wording, spelling, or other inaccuracies related to inscribed information.
 - The timeline from application to installation may be up to 8 weeks depending on supply and production times for the bench and plaque.
 - A maximum of one plaque per memorial bench is permitted.
 - Installation of benches and plaques will be undertaken by Town of Sexsmith Public Works staff and these items will become the property and responsibility of the Town of Sexsmith.
 - Only Town of Sexsmith staff are permitted to install or remove plaques on tribute benches.

- The Town of Sexsmith will endeavor to maintain all memorial benches at their original locations but reserves the right to re-locate any memorial benches if required for any reason.
- Life span of bench is anticipated to be 15-20 years, at which time, the bench may be removed, and the location may become available for either renewal or replacement. Need for replacement of the bench will be at the discretion of Public works.
- The Town of Sexsmith is not responsible for the theft, damage or vandalism to any memorial bench or plaques but will endeavor to remove superficial vandalism (such as graffiti), to the best extent possible. If a bench is damaged beyond repair. It is the applicant's choice to replace it with another bench through this program, or not replace it. No refunds permitted.
- The Town of Sexsmith reserves the right to decline any application at their discretion.
- A tax receipt will be issued for the total amount gifted. Payment must be made in advance.
- By signing below, I agree to accept the Terms and Conditions of the Town of Sexsmith Community Memorial Bench Program as listed above.

Applicant Signature: _____ Date: _____

For further assistance with your application, please call 780-568-3681.

Completed applications can be scanned and sent to reception@sexsmith.ca, faxed to 780-568-2200 or dropped off at the Town of Sexsmith 9927-100 Street Sexsmith, AB

Plaque Sample

----- 6 inch -----

| | |
|---|---|
| <p>In Memory of</p> <p>PETER PIPER</p> <p>Father, Grandfather, and Husband</p> <p>Always missed, never forgotten, loved forever</p> | <p>3 inch</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> |
|---|---|

6 inches X 3 inches – 4 lines