

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING

MONDAY, MAY 1, 2023

Mayor Potter called this Regular Meeting of Town Council to order at 6:31 p.m.
at the Sexsmith Council Chambers

**COUNCIL
PRESENT**

Kate Potter
Ken Hildebrand
Jonathan Siggelkow
Bruce Black
Dennis Stredulinsky

Mayor
Deputy Mayor
Councillor
Councillor
Councillor

COUNCIL ABSENT

Clint Froehlick
Daycie Bohning

Councillor
Councillor

STAFF PRESENT

Rachel Wueschner
Hasan Akhtar
Denise Galway

Chief Administrative Officer
Assistant CAO
Administrative Assistant

**ADOPTION OF
AGENDA**

RESOLUTION NO. 133-05-23

Moved by Councillor Hildebrand that the agenda for this meeting be accepted
as presented.

CARRIED

**ADOPTION
OF MINUTES**

RESOLUTION NO. 134-05-23

Moved by Councillor Hildebrand that the April 17, 2023, Regular Council
Meeting Minutes be accepted as amended.

CARRIED

RESOLUTION NO. 135-05-23

Moved by Councillor Hildebrand that the April 25, 2023, Budget Council
Meeting Minutes be accepted as amended.

CARRIED

**BUSINESS
ARISING**

TOWN OF SEXSMITH
REGULAR MEETING MINUTES
MONDAY MAY 1, 2023

**PUBLIC HEARING-
LAND USE BYLAW
AMENDMENT**

RESOLUTION NO. 136-05-23

Moved by Councillor Stredulinsky that,
WHEREAS, the 10-suite development on 9506-100 Ave., Lot 14-16, Block 12, Plan 1566CW will foster economic development in the Town of Sexsmith;

THEREFORE BE IT RESOLVED that the Council of the Town of Sexsmith give:

Bylaw No. 1065 amending the Land Use Bylaw No. 1051 and Municipal Development Plan Bylaw No. 1031 second reading as presented.

CARRIED

RESOLUTION NO. NO. 137-05-23

Moved by Councillor Hildebrand to give third reading of Bylaw No. 1065 amending the Land Use Bylaw No. 1051 and Municipal Development Plan Bylaw No. 1031 as presented.

CARRIED

**LADDER TRUCK
REPLACEMENT**

RESOLUTION NO. 138-05-23

Moved by Councillor Black to enter into a purchase agreement with SafeTek for the purchase of an E-One Ladder Truck as per the quote at \$1,573,471 for delivery and payment in approximately two years.

CARRIED

**FEES RATES AND
CHARGES BYLAW
MDP AND ASP
CHARGE FEES**

RESOLUTION NO. 139-05-23

Moved by Councillor Stredulinsky that,
WHEREAS, it is a standard practice for the applicant to pay for costs associated with amendments to land use plans and bylaws.

THEREFORE BE IT RESOLVED that the Council of the Town of Sexsmith give:

Bylaw 1062 amending the Municipal Fees, rates, and charges Bylaw No. 1061 first reading to include the Area Structure Plan amendment fee of \$9000 and Municipal Development Plan amendment fee of \$5000.

CARRIED

RESOLUTION NO. 140-05-23

Moved by Councillor Black to give second reading of Bylaw No. 1062, Fees Rates and Changes Bylaw amending the Municipal Fees, Rates and Charges as presented.

CARRIED

TOWN OF SEXSMITH
REGULAR MEETING MINUTES
MONDAY MAY 1, 2023

NEW BUSINESS

**EDAC MEMBER
APPOINTMENT**

RESOLUTION NO. 141-05-23

Moved by Councillor Black that,

WHEREAS, the Economic Development Advisory Committee provides critical broad-based multistakeholder advice and guidance to the Town of Sexsmith in the implementation of the 2019-2024 Community Economic Development Plan; and,

AND WHEREAS, it is important for the Committee to be fully appointed for effectively carrying out its objectives.

BE IT RESOLVED THAT the council of the Town of Sexsmith appoint Nitish Goel to serve as the Small Business Representative on the Economic Development Advisory Committee.

CARRIED

**DRAFT FIRE
SERVICE BYLAW
#1063**

RESOLUTION NO. 142-05-23

Moved by Councillor Hildebrand to give Bylaw No. 1063, Fire Service Bylaw, 1st reading and to send to legal for a final review.

CARRIED

**REVISED JOB
DESCRIPTIONS**

RESOLUTION NO. 143-05-23

Moved by Councillor Black to approve the job descriptions as presented for addition to the Administrative Policy Manual.

CARRIED

**ACCOUNTS
RECEIVABLE
WRITE OFF**

RESOLUTION NO. 144-05-23

Moved by Councillor Siggelkow to write off \$1,284.18 bad debts according to the listing provided.

CARRIED

TOWN OF SEXSMITH
REGULAR MEETING MINUTES
MONDAY MAY 1, 2023

**COMMUNITIES IN
BLOOM**

RESOLUTION NO. 145-05-23

Moved by Councillor Hildebrand that,
WHEREAS, Communities in Bloom is a volunteer and partnership-driven charitable organization that uses a multi-tiered competitive evaluation process to foster community strength, involvement, and continuous improvement;

AND WHEREAS, this is accomplished by nurturing environmental sustainability, enhancements of greenspaces, and heritage conservation, in cultural and natural environments encompassing spaces within the Town of Sexsmith's boundary.

BE IT RESOLVED THAT the Council of the Town of Sexsmith approve the proclamation of Communities in Bloom Week for May 15-21, 2023.

CARRIED

**REQUEST FOR
FENCING**

RESOLUTION NO. 146-05-23

Moved by Councillor Stredulinsky to bring more information regarding the request for fencing to a future Council Meeting for further discussion.

CARRIED

**APPOINTMENT OF
WEED
INSPECTORS**

RESOLUTION NO. 147-05-23

Moved by Councillor Hildebrand to appoint Ryan Li and Tracelle Hinze as the weed inspectors for the Town of Sexsmith for 2023.

CARRIED

Councillor Bruce Black left the meeting at 7:41 p.m.
Councillor Bruce Black returned to meeting at 7:43 p.m.

TOWN OF SEXSMITH
REGULAR MEETING MINUTES
MONDAY MAY 1, 2023

**THE GREAT
CANADIAN
PLAYWRIGHT
SHOWCASE**

RESOLUTION NO. 148-05-23

Moved by Councillor Siggelkow that,
WHEREAS, cultural and performing arts events break down boundaries and foster inclusivity;

AND WHEREAS, culture is a pillar of community sustainability and by taking in culture that focuses on the elements of life we contend with - we gain a better understanding of humanity as a whole and of the groups we live amongst;

AND WHEREAS, the combat demonstration in front of the blacksmith shop by the Great Canadian Playwright Showcase will attract many visitors to the Town of Sexsmith on May 10, 2023, and contribute to the local economic development.

BE IT RESOLVED THAT the Town of Sexsmith support the Great Canadian Playwright Showcase event by providing the requested speaker on loan and the bus service on May 10, 2023, at a cost of \$400 (approx.) and sponsoring as an Ammolite Sponsor in the amount of \$250.

CARRIED

**ECONOMIC
DEVELOPMENT
WEEK**

RESOLUTION NO. 149-05-23

Moved by Councillor Black that,
WHEREAS, communities rely on economic development professionals to promote economic well-being and quality of life;

AND WHEREAS, for communities like the Town of Sexsmith that means coordinating activities that create, retain, and expand jobs in order to facilitate growth, enhance wealth, and provide a stable taxbase;

AND WHEREAS, economic developers stimulate and incubate entrepreneurship to help establish the next generation of new businesses, which is the hallmark of Alberta's economy;

AND WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions;

AND WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions;

AND WHEREAS, the Administration of the Town of Sexsmith within the Province of Alberta works on fostering local and regional economic development initiatives.

TOWN OF SEXSMITH
REGULAR MEETING MINUTES
MONDAY MAY 1, 2023

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Sexsmith, Alberta recognizes May 8 through May 12, 2023, as Economic Development Week, and reminds residents of the importance of this community celebration which supports expanding business opportunities and making lives better.

CARRIED

Mayor Kate Potter declares a break at 7:56 p.m.
Mayor Kate Potter calls back the meeting to order at 8:06 p.m.

**FINANCIAL
REPORTS**

RESOLUTION NO. 150-05-23

Moved by Councillor Hildebrand to accept the Quarterly Financial Statements as presented.

CARRIED

**TOWN MANAGER
REPORT**

RESOLUTION NO. 151-05-23

Moved by Councillor Hildebrand to accept the Town Manager's Report for information only.

CARRIED

**INFORMATION
ITEMS**

RESOLUTION NO. 152-05-23

Moved by Councillor Hildebrand to accept the information items for information only.

CARRIED

**COMMITTEE
REPORTS**

RESOLUTION NO. 153-05-23

Moved by Councillor Stredulinsky to accept the Committee Reports for information only.

CARRIED

CLOSED SESSION

RESOLUTION NO. 154-05-23

Moved by Councillor Hildebrand to move into a Closed Session at 8:31 p.m. as per FOIP Section 17(4)(a).

CARRIED

RESOLUTION NO 155-05-23

Moved by Councillor Siggelkow to return to an open meeting at 8:48 p.m.

CARRIED

RESOLUTION NO. 156-05-23

Moved by Councillor Black that the three wage top-up requests presented be approved in accordance with Town Policy requirements.

CARRIED

TOWN OF SEXSMITH
REGULAR MEETING MINUTES
MONDAY MAY 1, 2023

ADJOURNMENT

RESOLUTION NO. 157-05-23

Moved by Councillor Hildebrand to adjourn the meeting at 8:50 p.m.

CARRIED



Kate Potter, Mayor



Rachel Wueschner
Chief Administrative Officer