

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING

TUESDAY SEPTEMBER 6, 2022

Mayor Potter called this Regular Council meeting of Town Council to order at
6:30 p.m. at the Sexsmith Council Chambers

**COUNCIL
PRESENT**

Kate Potter
Jonathan Siggelkow
Ken Hildebrand
Bruce Black
Dennis Stredulinsky
Daycie Bohning
Clint Froehlick

Mayor
Deputy Mayor
Councillor (by zoom)
Councillor
Councillor
Councillor
Councillor

**COUNCIL
ABSENT**

STAFF PRESENT

Rachel Wueschner
Hasan Akhtar
Denise Galway

Chief Administrative Officer
Assistant CAO
Administrative Assistant

**ADOPTION OF
AGENDA**

RESOLUTION NO. 433-09-22

Moved by Councillor Froehlick that the agenda for this meeting be approved as
present.

CARRIED

**EMERGENT
ITEMS**

**PUBLIC
SESSION**

DELEGATION

Carmen Puiu, Introduction of new Administrative Supervisor
Dave McRae, ISL Engineering, R4 Zoning

TOWN OF SEXSMITH
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**ADOPTION OF
MINUTES**

RESOLUTION NO. 434-09-22

Moved by Councillor Froehlick that the Public Hearing Minutes dated August 15, 2022, be accepted as amended.

CARRIED

RESOLUTION NO. 435-09-22

Moved by Councillor Siggelkow that the Regular Council Meeting Minutes dated August 15, 2022, be accepted as amended.

CARRIED

**BUSINESS
ARISING**

**LAND USE
BYLAW
AMENDMENT
NO. 1051-R4
ZONING**

RESOLUTION NO. 436-09-22

Moved by Councillor Black to give 2nd reading to Land Use Bylaw Amendment No. 1051 as present.

CARRIED

RESOLUTION NO. 437-09-22

Moved by Councillor Froehlick to give 3rd reading to Land Use Bylaw Amendment No. 1051 as present.

CARRIED

**SOLAR
BATTERY
STORAGE
OPPORTUNITY**

RESOLUTION NO. 438-09-22

Moved by Councillor Black to engage UMA Inc. to undertake a business case analysis of the battery storage opportunity at the solar site based on the quote provided (\$750).

CARRIED

**ANIMAL
CONTROL
BYLAW NO. 1039**

RESOLUTION NO. 439-09-22

Moved by Councillor Siggelkow to give 3rd reading to Animal Control Bylaw No. 1039 as amended.

CARRIED

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**TAX
EXEMPTION
BYLAW NO 1053
– GSF 2ND AND
3RD READING**

RESOLUTION NO. 440-09-22

Moved by Councillor Black to give 2nd reading to Tax Exemption Bylaw No. 1053 as presented.

CARRIED

RESOLUTION NO. 441-09-22

Moved by Councillor Froehlick to give 3rd reading to Tax Exemption Bylaw No. 1053 as presented.

CARRIED

CAO COMPENSATION

RESOLUTION NO. 442-09-22

Moved by Councillor Stredulinsky to accept the CAO review and salary as presented for 2023.

CARRIED

**REGIONAL
HANDIBUS –
ALBERTA
COMMUNITY
RESILIENCE
GRANT**

RESOLUTION NO. 443-09-22

Moved by Councillor Siggelkow to support the County of Grande Prairie in applying for the 2022 ACP Intermunicipal Collaboration Grant for a Regional Accessible and Conventional Transportation System Operational and Funding Plan.

CARRIED

**OIL WELL
LEASE SITE –
REQUEST FOR
GRAVEL INFRA-
STRUCTURE TO
REMAIN**

RESOLUTION NO. 444-09-22

Moved by Councillor Black to allow Administration to sign a release for the tear drop shaped gravel infrastructure to remain at the oil well site located at SW-25-73-6W6 on Town owned land after reclamation of the site.

CARRIED

NEW BUSINESS

**POLICY
MANUAL
UPDATED JOB
DESCRIPTIONS
& ORGANIZ-
ATIONAL
CHART**

RESOLUTION NO. 445-09-22

Moved by Councillor Froehlick that the updated organizational chart and job descriptions be added to the Town of Sexsmith Policy Manual as amended.

CARRIED

**RENT ON TOWN
OWNED
BUILDINGS**

RESOLUTION NO. 446-09-22

Moved by Councillor Froehlick that the conversation regarding rent on Town owned buildings be moved to a future Committee of the Whole meeting.

CARRIED

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**APPOINT
HASAN
AKHTAR AS
DEVELOPMENT
OFFICER/
DESIGNATE
CAO**

RESOLUTION NO. 447-09-22

Moved by Councillor Froehlick to appoint Hasan Akhtar as the Development Officer for the Town of Sexsmith in accordance with the Land Use Bylaw No. 1048 and the Municipal Government Act.

CARRIED

RESOLUTION NO. 448-09-22

Moved by Councillor Froehlick to appoint Hasan Akhtar as the Acting Chief Administrative Officer in the instance of the absence of the Chief Administrative Officer as may occur from time to time in accordance with Chief Administrative Officer Bylaw No. 985 and the Municipal Government Act.

CARRIED

**COUNTY OF
GRANDE
PRAIRIE
SUBDIVISION &
REZONING
REFERRAL
CIRCULATION**

RESOLUTION NO. 449-09-22

Moved by Councillor Siggelkow that the town request the County of Grande Prairie notify the adjacent landowners located within the Town of Sexsmith Corporate boundaries before proceeding.

CARRIED

Mayor Potter declared a break 8:05 p.m.- returned 8:13 p.m.

**RAIL SAFETY
WEEK
PROCLAM-
ATION**

RESOLUTION NO. 450-09-22

Moved by Councillor Froehlick to proclaim September 19-25, 2022, as Rail Safety Week in the Town of Sexsmith and share posts regarding rail safety.

CARRIED

**INTER-
MUNICIPAL
MEETING
SUGGESTED
TOPICS**

RESOLUTION NO. 451-09-22

Moved by Councillor Froehlick to accept intermunicipal meeting topics for information only.

CARRIED

**ASSET
MANAGEMENT
TRAINING –
ALBERTA
MUNICIPAL-
ITIES**

RESOLUTION NO. 452-09-22

Moved by Councillor Stredulinsky to support staff participation in the asset management cohort series for administration offered by Alberta Municipalities and Rural Municipalities of Alberta.

CARRIED

**SEPTEMBER 30
NATIONAL DAY
OF TRUTH &
RECONCIL-
IATION**

RESOLUTION NO. 453-09-22

Moved by Councillor Siggelkow to recognize the National Day of Truth & Reconciliation with a social media campaign in the week surrounding.

CARRIED

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RESOLUTION NO. 454-09-22

Moved by Councillor Black to discuss the Town's engagement with Indigenous Reconciliation at a future Committee of the Whole meeting.

CARRIED

RESOLUTION NO. 455-09-22

Moved by Mayor Potter to recognize the National Day of Truth & Reconciliation by declaring a half day holiday for Town employees on September 30, 2022.

DEFEATED

**FEES, RATES &
CHARGES
BYLAW NO. 1058**

RESOLUTION NO. 456-09-22

Moved by Councillor Black to give 1st reading to Fees, Rates and Charges Bylaw No. 1058 as amended.

CARRIED

RESOLUTION NO. 457-09-22

Moved by Councillor Froehlick to give 2ND reading to Fees, Rates and Charges Bylaw No. 1058 as presented.

CARRIED

RESOLUTION NO. 458-09-22

Moved by Councillor Siggelkow to give permission for 3rd and final reading to Fees, Rates and Charges Bylaw No. 1058.

UNANIMOUSLY CARRIED

RESOLUTION NO. 459-09-22

Moved by Councillor Froehlick to give 3rd and final reading to Fees, Rates and Charges Bylaw No. 1058 as presented.

CARRIED

**PETITION FOR
NO THROUGH
STREET ON 98TH
STREET**

RESOLUTION NO. 460-09-22

Moved by Councillor Black to accept "petition for no through street on 98 Street" for information only.

CARRIED

**REQUEST FOR
TAX ADJUST-
MENT –
STORMWATER
PROJECT LAND
ACQUISITION**

RESOLUTION NO. 461-09-22

Moved by Councillor Froehlick that Administration bring back a potential tax adjustment for land purchased for the stormwater project for further consideration by Council.

CARRIED

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**ENGINEERING
CONTRACT
RENEWAL**

RESOLUTION NO. 462-09-22

Moved by Councillor Stredulinsky that the Town enter into an agreement with ISL Engineering and Land Services Ltd. for an additional one-year term starting October 6, 2022, and extending to October 6, 2023, for the provision of engineering services.

CARRIED

**TOWN
MANAGER'S
REPORT**

RESOLUTION NO. 463-09-22

Moved by Councillor Froehlick to accept the Town Manager's Report as presented.

CARRIED

**INFORMATION
ITEMS**

RESOLUTION NO. 464-09-22

Moved by Councillor Froehlick to accept the information items as presented.

CARRIED

**COMMITTEE
REPORTS**

RESOLUTION NO. 465-09-22

Moved by Councillor Froehlick to accept the committee reports as presented.

CARRIED

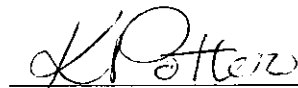
ROUND TABLE

ADJOURNMENT

RESOLUTION NO. 466-09-22

Moved by Councillor Froehlick to adjourn the meeting at 9:48 p.m.

CARRIED



Kate Potter, Mayor



Rachel Wueschner, Town Administrator