

**MINUTES**  
**TOWN OF SEXSMITH**  
**REGULAR COUNCIL MEETING**

**MONDAY JANUARY 21, 2019**

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Mayor Potter called this Regular Council meeting of Town Council to order at 6:30 p.m. in the Council Chambers in the Town of Sexsmith.

**COUNCIL  
PRESENT**

Kate Potter  
Jonathan Siggelkow  
Bruce Black  
Isak Skjaveland  
Ken Hildebrand  
Dennis Stredulinsky  
Clint Froehlick

Mayor  
Deputy Mayor  
Councillor  
Councillor  
Councillor  
Councillor  
Councillor

**COUNCIL  
ABSENT**

**STAFF PRESENT**

Rachel Wueschner  
Trena Huson

Town Administrator  
Administrative Supervisor

**ADOPTION OF  
AGENDA**

**RESOLUTION NO. 034-01-19**

Moved by Councillor Froehlick that the agenda for this meeting be adopted as amended with Request for Tax Break added as item # 3 under Business Arising and Future Meeting Changes added as item # 9 under New Business.

**CARRIED**

**PUBLIC SESSION**

**ADOPTIONS OF  
MINUTES**

**RESOLUTION NO. 035-01-19**

Moved by Councillor Black that the Organizational Meeting Minutes dated January 7, 2019 be accepted as amended.

**CARRIED**

**RESOLUTION NO. 036-01-19**

Moved by Councillor Hildebrand that the Public Hearing Meeting Minutes dated January 7, 2019 be accepted as presented.

**CARRIED**

**RESOLUTION NO. 037-01-19**

Moved by Councillor Froehlick that the Regular Council Meeting Minutes dated January 7, 2019 be accepted as amended.

**CARRIED**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
MONDAY JANUARY 21, 2019

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**BUSINESS  
ARISING**

**REQUEST TO  
ATTEND CAMA  
AND FCM**

**RESOLUTION NO. 038-01-19**

Moved by Councillor Black that the CAO attend the CAMA and FCM conference in 2019.

**CARRIED**

**REQUEST TO  
ATTEND FCM**

**RESOLUTION NO. 039-01-19**

Moved by Councillor Froehlick that the Mayor attend the FCM conference in 2019 using discretionary funds.

**CARRIED**

**MEETING  
ATTENDANCE  
POLICY**

**RESOLUTION NO. 040-01-19**

Moved by Councillor Froehlick that Administration review and re-word the Policy for Meeting Attendance and bring back to Council.

**CARRIED**

**CHAMBER/TOWN  
MIXER**

**RESOLUTION NO. 041-01-19**

Moved by Councillor Froehlick to advise the Chamber of Commerce that the dates the Town has available for the Chamber/Town Mixer are April 3 or 4, 2019.

**CARRIED**

**PROPERTY  
VALUATION**

**RESOLUTION NO. 042-01-19**

Moved by Councillor Siggelkow that the Town request a review of the property valuation on the following properties:  
9925 – 100<sup>th</sup> Street (Diamond Willow)  
9906 – 99<sup>th</sup> Street (Old Butcher Shop)  
10302 – 98<sup>th</sup> Ave (Residence)

**CARRIED**

**NEW BUSINESS**

**PROPOSED  
BYLAW NO. 982,  
PROCEDURAL  
BYLAW FOR  
COUNCIL**

**RESOLUTION NO. 043-01-19**

Moved by Councillor Black to give 1<sup>st</sup> reading to Bylaw No. 982, Procedural Bylaw for Council with the change under D to Chief Elected Official.

**CARRIED**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
MONDAY JANUARY 21, 2019

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**SPORTS  
EXCELLENCE  
AWARDS**

**RESOLUTION NO. 044-01-19**

Moved by Councillor Froehlick to make reservations for Councillor Hildebrand and Councillor Stredulinsky to attend the Sports Excellence Awards.

**CARRIED**

**APPOINTMENT  
OF FCSS BOARD  
MEMBER**

**RESOLUTION NO. 045-01-19**

Moved by Councillor Siggelkow to approve youth from school leadership groups to rotate attendance at FCSS board meetings to encourage participation of youth in Sexsmith.

**CARRIED**

**RESOLUTION NO. 046-01-19**

Moved by Councillor Black to approve the addition of Chrystal Widsten to the FCSS board in the position of Families with Young Children.

**CARRIED**

Mayor Potter declared a 5-minute break at 7:29 p.m.

Councillor Stredulinsky left the meeting at 7:37 p.m. due to a conflict of interest.

**REQUEST FOR  
TAX INCENTIVE**

**RESOLUTION NO. 047-01-19**

Moved by Councillor Skjaveland that the Town approve the rebate for the building that was built in 2013 in the amount of \$13,872.48.

**DEFEATED**

**RESOLUTION NO. 048-01-19**

Moved by Councillor Froehlick to approve the 2018 Municipal Portion tax exemption on Lot 2, Block1, Plan 1424582 for the existing commercial property in the amount of \$5,289.34.

**CARRIED**

Councillor Stredulinsky returned to the meeting at 7:53 p.m.

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
MONDAY JANUARY 21, 2019

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**CHANGE IN  
CREDIT  
SERVICES**

**RESOLUTION NO. 049-01-19**

Moved by Councillor Froehlick that the Town of Sexsmith apply for an ATB Financial Business Rewards Mastercard account with a Credit Limit of \$20,000 covered by the current Borrowing Bylaw 976 which allows for total ATB Operating Credit Facilities of \$400,000 hereafter split as \$380,000 Revolving Line of Credit Limit and \$20,000 Mastercard Limit, and that this new Mastercard account have the following Supplemental Cardholders as follows:

Alan Gordey in the position of Public Works Superintendent - with Credit Purchase limit of \$2500 and Cash Advance limit of \$0

Kate Potter in the position of Mayor - with Credit Purchase limit of \$2500 and Cash Advance limit of \$0

Dale Widsten in the position of Fire Chief - with Credit Purchase limit of \$2500 and Cash Advance limit of \$0

Christopher Welsh in the position of Fire Captain -with Credit Purchase limit of \$1000 and Cash Advance limit of \$0

Colten Renschler in the position of Fire Captain -with Credit Purchase limit of \$1000 and Cash Advance limit of \$0

Rachel Wueschner in the position of CAO - with Credit Purchase limit of \$10,500 and Cash Advance limit of \$0

**CARRIED**

**ECONOMIC  
DEVELOPMENT  
SERVICES - MOU**

**RESOLUTION NO. 050-01-19**

Moved by Councillor Black to enter into a Memorandum of Understanding with New West Opportunities Inc.

**CARRIED**

**PROJECT  
STEERING  
COMMITTEE  
FOR THE  
ECONOMIC  
DEVELOPMENT  
PLAN**

**RESOLUTION NO. 051-01-19**

Moved by Councillor Froehlick that the Town create a Project Steering Committee for the Economic Development Plan with the following members: Mayor Potter, Councillor Siggelkow, Councillor Black and CAO Rachel Wueschner.

**CARRIED**

**BUDGET  
MEETING DATE  
SELECTIONS**

**RESOLUTION NO. 052-01-19**

Moved by Councillor Hildebrand to set budget meetings for February 11, 2019 and February 26, 2019 at 6:30 p.m.

**CARRIED**

**AUTHORIZA-  
TION FOR  
EXPENDITURES  
IN EMERGENCY  
SITUATIONS**

**RESOLUTION NO. 053-01-19**

Moved by Councillor Skjaveland that Corporate Services does an initial review of the CAO bylaw to analyse expenditures outside of budget in emergency situations.

**CARRIED**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
MONDAY JANUARY 21, 2019

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**MEETING  
CHANGE**

**RESOLUTION NO. 054-01-19**

Moved by Councillor Siggelkow to cancel all Economic Development Committee meetings until the Economic Development Plan is completed.

**CARRIED**

**POTENTIAL  
ITEMS FOR  
FUTURE  
AGENDA**

**RESOLUTION NO. 055-01-19**

Moved by Councillor Siggelkow that Benefits for Councillors be brought back to a future agenda for discussion.

**CARRIED**

Mayor Potter declared a five minute break at 8:33 p.m.

**FINANCIAL  
REPORTS**

**INFORMATION  
ITEMS**

**RESOLUTION NO. 056-01-19**

Moved by Councillor Froehlick to accept the information items for information only.

**CARRIED**

**COMMITTEE  
REPORTS**

**RESOLUTION NO. 057-01-19**

Moved by Councillor Siggelkow to accept the Committee Reports for information only.

**CARRIED**

**TOWN  
MANAGER'S  
REPORT**

**RESOLUTION NO. 058-01-19**

Moved by Councillor Froehlick accept the Town Manager's Report for information only.

**CARRIED**

**ADJOURNMENT**

**RESOLUTION NO. 059-01-19**

Moved by Councillor Froehlick to adjourn the meeting at 9:11 p.m.

**CARRIED**

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Kate Potter, Mayor

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Rachel Wueschner, Town Administrator