

**MINUTES**  
**TOWN OF SEXSMITH**  
**REGULAR COUNCIL MEETING**

**TUESDAY FEBRUARY 20, 2018**

\*\*\*\*\*

Mayor Lagace called this regular council meeting of Town Council to order at 6:30 p.m. in the Council Chambers in the Town of Sexsmith.

**COUNCIL  
PRESENT**

Claude Lagace  
Kate Potter  
Ian Penner  
Clint Froehlick  
Jonathan Siggelkow  
Bruce Black  
Isak Skjaveland

Mayor  
Councillor  
Councillor  
Councillor  
Councillor  
Deputy Mayor  
Councillor

**COUNCIL ABSENT**

**STAFF PRESENT**

Rachel Wueschner  
Trena Huson

Chief Administrative Officer  
Administrative Supervisor

**PUBLIC SESSION**

**ADOPTION OF  
AGENDA**

**RESOLUTION NO. 098-02-18**

Moved by Councillor Froehlick that the agenda for this meeting be adopted as presented.

**CARRIED**

**DELEGATION**

Larry Gibson and Sif Hansen from ATCO Electric made a presentation to Council on switching the street lighting from high pressure sodium to LED Lighting.

Elizabeth Bell, Sexsmith Library Board Chair attended to discuss the wage grid.

**ADOPTION OF  
MINUTES**

**RESOLUTION NO. 099-02-18**

Moved by Councillor Penner to approve the Regular Council Meeting Minutes dated January 15, 2018 as presented.

**CARRIED**

**RESOLUTION NO. 100-02-18**

Moved by Councillor Froehlick to approve the Regular Council Meeting Minutes dated February 5, 2018 as presented.

**CARRIED**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
TUESDAY FEBRUARY 20, 2018

---

**RESOLUTION NO. 101-02-18**

Moved by Councillor Black to approve the 5-10 Year Capital Planning Meeting Minutes dated February 12, 2018 as presented

**CARRIED**

Mayor Lagace declared a five-minute break at 7:30 p.m.

**BUSINESS ARISING**

**PROPOSED  
BYLAW NO 955  
PROCEDURAL  
BYLAW FOR  
COUNCIL  
MEETINGS**

**RESOLUTION NO. 102-02-18**

Moved by Councillor Skjaveland to give third and final reading to Bylaw No. 955, Procedural Bylaw for Council meetings as amended.

**CARRIED**

**2018 STREET  
IMPROVEMENTS**

**RESOLUTION NO. 103-02-18**

Moved by Councillor Penner to accept the street improvement projects as presented for tendering with sites 2A, 2B, 3A, 3B included and 4B as a deletable item.

**CARRIED**

Councillor Black left the meeting at 8:03 p.m. due to a conflict of interest.

**WAGE GRID**

**RESOLUTION NO. 104-02-18**

Moved by Councillor Skjaveland to accept the wage grid as presented.

**CARRIED**

Councillor Black returned to the meeting at 8:17 p.m.

**YOUTH COUNCIL  
APPOINTMENTS**

**RESOLUTION NO. 105-02-18**

Moved by Councillor Siggelkow to remove Councillor Penner and add Councillor Froehlick for the Youth Council Committee appointment.

**CARRIED**

**NEW BUSINESS**

**HIGHWAY  
CORRIDOR  
BETWEEN  
GRANDE PRAIRIE  
& SEXSMITH**

**RESOLUTION NO. 106-02-18**

Moved by Councillor Penner to defer discussion on Highway Corridor between Grande Prairie and Sexsmith to March 19, 2018.

**CARRIED**

**DESIGN  
STANDARDS FOR**

**RESOLUTION NO. 107-02-18**

Moved by Councillor Skjaveland to accept for information only.

**SIDEWALKS &  
STREET LIGHTS**

**CARRIED**

**POLICY FOR  
ACCESS TO  
COUNCIL  
CHAMBERS AFTER  
HOURS**

**RESOLUTION NO. 108-02-18**

Moved by Councillor Penner to direct Corporate Services to establish a Policy for access to council chambers after hours.

**CARRIED**

**ATCO ELECTRIC  
OFFER TO  
TRANSITION TO  
LED STREET  
LIGHTING**

**RESOLUTION NO. 109-02-18**

Moved by Councillor Black that the agreement for the Atco Electric Offer to Transition to LED Street Lighting be brought back to Council for review.

**CARRIED**

Councillor Siggelkow left the meeting at 8:59 p.m. due to a conflict of interest.

**LETTER OF  
SUPPORT FOR  
SOUTH PEACE  
AFFORDABLE  
HOUSING**

**RESOLUTION NO. 110-02-18**

Moved by Councillor Penner to send a letter of Support for South Peace Affordable Housing as requested by the developer.

**CARRIED**

Councillor Siggelkow returned to the meeting at 9:01 p.m.

**INVITATION  
FROM COUNTY OF  
GRANDE PRAIRIE  
TO ATTEND  
AAMDC**

**RESOLUTION NO. 111-02-18**

Moved by Councillor Froehlick that Councillor Potter attend AAMDC if she is available to do so.

**CARRIED**

**PROPOSED  
ADMINISTRATIVE  
POSITION**

**RESOLUTION NO. 112-02-18**

Moved by Councillor Siggelkow to send the addition of a proposed administrative position to Corporate Services for review.

**CARRIED**

**FARMERS  
MARKET  
RESEARCH  
FINDINGS**

**RESOLUTION NO. 113-02-18**

Moved by Councillor Penner to invite Melody Sample to the next council meeting to discuss the Farmers Market research findings.

**CARRIED**

**FUTURE OF  
SUSTAINABILITY  
COMMITTEE**

**RESOLUTION NO. 114-02-18**

Moved by Councillor Froehlick to accept for information only.

**CARRIED**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
TUESDAY FEBRUARY 20, 2018

---

**FARM FAMILY OF  
THE YEAR**

**RESOLUTION NO. 115-02-18**

Moved by Councillor Potter to send a letter to of congratulations to the Farm Family of the Year.

**CARRIED**

**SPORTS &  
RECREATION  
RESERVE AND  
SKATEBOARD  
PARK RESERVE**

**RESOLUTION NO. 116-02-18**

Moved by Councillor Penner to move the funds from Skateboard Park Reserve to the Sports and Recreation Reserve.

**CARRIED**

**RESOLUTION NO. 117-02-18**

Moved by Councillor Siggelkow to remove the reserve for the Skateboard Park from the reserve listing.

**CARRIED**

**WALKING TRAIL  
ADDITIONS –  
BENCHES &  
EXERCISE  
EQUIPMENT**

**RESOLUTION NO. 118-02-18**

Moved by Councillor Penner that a decision package be brought forward to a budget meeting for the addition of benches to the Walking Trail.

**CARRIED**

**UPGRADES TO  
BALL DIAMONDS**

**RESOLUTION NO. 119-02-18**

Moved by Councillor Black to prepare a decision package for a future budget meeting to add \$20,000.00 from Capital Reserves to the Ball Field Reserve and to bring back options for upgrades.

**CARRIED**

**EXPIRATION OF  
GARBAGE &  
RECYCLING  
AGREEMENT IN  
2018**

**RESOLUTION NO. 120-02-18**

Moved by Councillor Froehlick that we put out an RFP for Garbage and Recycling for weekly service.

**CARRIED**

**COUNTY OF  
GRANDE PRAIRIE  
– SUBDIVISION  
AND LAND USE**

**RESOLUTION NO. 121-02-18**

Moved by Councillor Penner to respond to the County of Grande Prairie that the Town has no concerns with the Subdivision or the Subdivision and Re-Zoning Applications.

**CARRIED**

**ATTENADANCE AT  
GOVERNMENT  
LEADERSHIP  
FORUM &  
CONFERENCE**

**RESOLUTION NO. 122-02-18**

Moved by Councillor Froehlick to approve the CAO and the Administrative Supervisor to attend the Government Leadership Forum and Conference.

**CARRIED**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
TUESDAY FEBRUARY 20, 2018

---

**AGENDA ITEM  
PRIORTIZING**

**RESOLUTION NO. 123-02-18**

Moved by Councillor Skjaveland that councillors can put one item per meeting on the agenda only.

**DEFEATED**

**RESOLUTION NO. 124-02-18**

Moved by Councillor Froehlick to send agenda item prioritizing to Corporate Services for review.

**CARRIED**

**AQUATERA  
UTILITIES  
DECLARATION OF  
DIVIDENDS**

**RESOLUTION NO. 125-02-18**

Moved by Councillor Froehlick to approve Aquatera Utilities Inc. discretionary dividends.

**CARRIED**

**ALBERTA  
TRANSPORTATION  
PRESENTATION  
ON MARCH 12, 2018**

**RESOLUTION NO. 126-02-18**

Moved by Councillor Penner to accept for information only.

**CARRIED**

**FINANCIAL  
REPORTS**

**INFORMATION  
ITEMS**

**RESOLUTION NO. 127-02-18**

Moved by Councillor Froehlick to accept information items for information only.

**CARRIED**

**COMMITTEE  
REPORTS**

**RESOLUTION NO. 128-02-18**

Moved by Councillor Froehlick to accept the committee reports for information only.

**CARRIED**

**TOWN  
MANAGER'S  
REPORT**

**RESOLUTION NO. 129-02-18**

Moved by Councillor Froehlick to accept the Town Managers report for information only.

**CARRIED**

**ROUND TABLE**

Skjaveland

Councillors should not be consulting with Town office creating extra work for the CAO and employees.

For information only.

**STRATEGIC  
PLANNING  
REPORT CARD**

TOWN OF SEXSMITH  
REGULAR COUNCIL MINUTES  
TUESDAY FEBRUARY 20, 2018

---

**ADJOURNMENT**

**RESOLUTION NO. 130-02-18**

Moved by Councillor Froehlick to adjourn at 10:44 p.m.

**CARRIED**

---

Claude Lagace, Mayor

---

Rachel Wueschner  
Chief Administrative Officer