

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING

MONDAY, AUGUST 12, 2024

Mayor Kate Potter called this Regular Meeting of Town Council to order at 6:30
p.m. at the Sexsmith Council Chambers

COUNCIL PRESENT	Kate Potter	Mayor
	Ken Hildebrand	Councillor
	Bruce Black	Councillor
	Dennis Stredulinsky	Deputy Mayor
	Jonathan Siggelkow	Councillor
	Clint Froehlick	Councillor

COUNCIL ABSENT	Daycie Bohning	Councillor
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STAFF PRESENT	Rachel Wueschner	CAO
	Denise Galway	Administrative Assistant

EMERGENT ITEMS

PUBLIC SESSION

DELEGATION	1. Ken Drysdale, Chairperson of the Board – Maskwa Medical Centre Study
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ADOPTION OF AGENDA	RESOLUTION NO. 308-08-24 Moved by Councillor Hildebrand that the agenda for this meeting be accepted as presented.
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CARRIED

**ADOPTION OF
MINUTES**

RESOLUTION NO. 309-08-24

Moved by Councillor Stredulinsky that the July 8, 2024, Regular Council Meeting Minutes be accepted as presented.

CARRIED

RESOLUTION NO. 310-08-24

Moved by Councillor Froehlick that the July 22, 2024, Special Council Meeting Minutes be accepted as presented.

CARRIED

BUSINESS ARISING

**BYLAW OR
MOTION
EXEMPTING THE
MEDICAL CLINIC
AND PHARMACY
FROM TAX**

RESOLUTION NO. 311-08-24

Moved by Councillor Black to exempt the Sexsmith Medical Clinic and Pharmacy from tax for tax year 2024.

CARRIED

**BUSINESS
PROPERTY TAX ON
TOWN OWNED
BUILDINGS**

RESOLUTION NO. 312-08-24

Moved by Councillor Froehlick to review businesses located in Town owned buildings that are getting added to the tax base on a case-by-case basis only if a concern arises, and to otherwise charge the tax as required by regulation.

CARRIED

NEW BUSINESS

**MASKWA MEDICAL
CENTRE**

RESOLUTION NO. 313-08-24

Moved by Councillor Siggelkow to have further discussions regarding the Maskwa Medical Center project during fall budget deliberations and draft a letter of support for the project.

CARRIED

**HOUSING
ACCELERATOR
FUND ROUND II**

RESOLUTION NO. 314-08-24

Moved by Councillor Froehlick to apply to the Housing Accelerator Fund round two.

CARRIED

RESOLUTION NO. 315-08-24

Moved by Councillor Siggelkow to engage Grantmatch to prepare the grant application for Housing Accelerator Fund round II.

CARRIED

Mayor Kate Potter declares a break at 8:00 p.m.
Mayor Kate Potter called the meeting to order at 8:14 p.m.

**ACP GRANT
APPLICATION FOR
ENGINEERING AND
STOREWATER
IMPROVEMENTS
PHASE II**

RESOLUTION 316-08-24

Moved by Councillor Stredulinsky that the Town of Sexsmith supports the submissions of a 2024/25 Alberta Community Partnership grant application in support of the Regional Storm water Detailed Design Initiative project and is prepared to manage the grant project and related compliance requirements.

CARRIED

**COUNTY OF
GRANDE PRAIRIE
NO. 1 LAND USE
AMENDMENT
NOTICE**

RESOLUTION NO. 317-08-24

Moved by Councillor Froehlick that the Town of Sexsmith send a written communication by email to the County of Grande Prairie No. 1 that the Town of Sexsmith has no concerns with the proposed Land Use Bylaw Amendment Notice #PLLUB20240243 of July 23, 2024.

CARRIED

**SMALL BUSINESS
TAX REDUCTION –
REQUEST FOR
LATE FILING**

RESOLUTION NO. 318-08-24

Moved by Councillor Black to provide a rebate minus \$500 to tax roll 100000605 to forgive late filing for the small business split tax rate incentive.

CARRIED

**DRAFT BYLAW
#1083 NUISANCE
BYLAW TO
INCLUDE NOISE**

RESOLUTION NO. 319-08-24

Moved by Councillor Hildebrand to give 1st reading to Bylaw No. 1083 Noise Nuisance and Unsightly Premises.

CARRIED

**ANIMAL CONTROL
BYLAW CHICKEN
AND BEE KEEPING**

RESOLUTION NO. 320-08-24

Moved by Councillor Black to add the Animal Control Bylaw to a future council meeting to review the addition of bee keeping and changes to chicken keeping regulations.

CARRIED

**ASSISTANT CAO
JOB DESCRIPTION**

RESOLUTION NO. 321-08-24

Moved by Councillor Stredulinsky to accept the changes to the Assistant CAO Job Description as presented for addition to the Policy Manual.

CARRIED

RESOLUTION NO. 322-08-24

Moved by Councillor Hildebrand to send the discussion of the management of the Economic Development Advisory Committee to a future Committee of the Whole Meeting.

CARRIED

RESOLUTION NO. 323-08-24

Moved by Councillor Black to cancel the September 11th and October 9th.
EDAC Meetings.

CARRIED

**SEXSMITH HOST
CHAMBER OF
COMMERCE
MIXER**

RESOLUTION NO. 324-08-24

Moved by Councillor Froehlick to host the Chamber of Commerce Mixer on
November 28, 2024.

CARRIED

**STORMWATER
DRAINAGE
IMPROVEMENT
WORKS**

RESOLUTION NO. 325-08-25

Moved by Councillor Hildebrand to award the Stormwater Drainage
Improvement Works Detailed Engineering Design Phase II to McElhanney.

CARRIED

Councillor Black left the office at 9:25 p.m.

Councillor Black returned to the office at 9:30 p.m.

**TOWN MANAGER
REPORT**

RESOLUTION NO. 326-08-24

Moved by Councillor Froehlick to add Budget Meetings on October 8, 2024,
and October 23, 2024, and to cancel the November 5TH and November 20th,
2024.

RESOLUTION NO. 327-08-24

Moved by Councillor Froehlick to accept the Town Manager's Report,
information items and committee reports for information only.

CARRIED

**INFORMATION
ITEMS**

**COMMITTEE
REPORTS**

**FINANCIAL
REPORTS**

ROUND TABLE

CLOSED SESSION

1. Request for Pay Top- Up – Personnel FOIP Section 17(4)(d)

RESOLUTION NO. 328-08-24

Moved by Councillor Froehlick to move to a close session at 9:38 p.m. as per FOIP Section 17 (4)(d).

CARRIED

RESOLUTION NO. 329-08-24

Moved by Councillor Froehlick to return to an open meeting at 9:46 p.m.

CARRIED

RESOLUTION NO. 330-08-24

Moved by Councillor Hildebrand to approve the top up request as presented.

CARRIED

ADJOURNMENT

Meeting adjourned at 10:03 p.m.



Kate Potter, Mayor



Rachel Wueschner
Chief Administrative Officer