

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING

MONDAY, JANUARY 15, 2024

Deputy Mayor Bohning called this Regular Meeting of Town Council to order at
6:30 p.m. at the Sexsmith Council Chambers

COUNCIL PRESENT	Ken Hildebrand Jonathan Siggelkow Daycie Bohning Clint Froehlick Bruce Black Dennis Stredulinsky	Councillor Councillor Deputy Mayor Councillor Councillor Councillor
COUNCIL ABSENT	Kate Potter	Mayor
STAFF PRESENT	Rachel Wueschner Hasan Akhtar Denise Galway	Chief Administrative Officer Assistant CAO Administrative Assistant
DELEGATION	1. Fire Department Pin Recognition – Byan Hall, Jason Nesbitt and Trevor Grant	
ADOPTION OF AGENDA	RESOLUTION NO. 001-01-24 Moved by Councillor Hildebrand that the agenda for this meeting be accepted as presented. <div style="text-align: right;">CARRIED</div>	
EMERGENT ITEMS		
ADOPTION OF MINUTES	RESOLUTION NO. 002-01-24 Moved by Councillor Froehlick that the December 4, 2023, Regular Council Meeting Minutes be accepted as presented. <div style="text-align: right;">CARRIED</div>	

RESOLUTION NO. 003-01-24

Moved by Councillor Froehlick that the December 5, 2023, Budget Meeting Minutes be accepted as presented.

CARRIED

RESOLUTION NO. 004-01-24

Moved by Councillor Stredulinsky that the December 11, 2023, Committee of the Whole Meeting Minutes be accepted as amended.

CARRIED

BUSINESS ARISING

NEW BUSINESS

**INVISIBLE DOG
FENSE**

RESOLUTION NO. 005-01-24

Moved by Councillor Black to direct the administration to begin working on the Animal Control Bylaw amendment to ban an invisible dog fence system as a means of primary animal containment within Sexsmith.

CARRIED

**ADDITION OF JOB
DESCRIPTIONS TO
POLICY MANUAL**

RESOLUTION NO. 006-01-24

Moved by Councillor Hildebrand to amend the public works and fire department job descriptions as discussed and bring to a future council meeting for further discussion.

CARRIED

**POLICY MANUAL
UPDATED SICK
LEAVE POLICY –
SHORT TERM
DISABILITY**

RESOLUTION NO. 007-01-24

Moved by Councillor Siggelkow to approve the amended Article 19 – Sick Leave Policy as presented for addition to the policy manual.

CARRIED

Councillor Black left the meeting at 7:39 p.m.

Councillor Black returned the meeting at 7:41 p.m.

**DRAFT BYLAW #1073
TO REPLACE
IMPLEMENTATION OF
A PRE-AUTHORIZED
DEBIT AGREEMENT
BYLAW NO. 660**

RESOLUTION NO. 008-01-24

Moved by Councillor Froehlick to give first reading to Bylaw #1073 Implementation of a Pre-Authorized Debit Agreement.

CARRIED

RESOLUTION NO. 009-01-24

Moved by Councillor Stredulinsky to give second reading to Bylaw #1073 Implementation of a Pre-Authorized Debit Agreement.

CARRIED

RESOLUTION NO. 010-01-24

Moved by Councillor Hildebrand to give permission for third reading to Bylaw #1073 Implementation of a Pre-Authorized Debit Agreement.

UNANIMOUSLY CARRIED

RESOLUTION NO. 011-01-24

Moved by Councillor Froehlick to give third and final reading to Bylaw #1073 Implementation of a Pre-Authorized Debit Agreement.

CARRIED

**SET OPEN HOUSE
DATE FOR BYLAW
#1070 NUMBER OF
COUNCIL MEMBERS
SITTING ON
MUNICIPAL
COUNCIL**

RESOLUTION NO. 012-01-24

Moved by Councillor Froehlick to schedule an open house from 6:30 p.m. to 8:00 p.m. on March 12, 2024 (Tuesday) to involve residents of Sexsmith in the decision-making process on the reduction of the Council size from seven to five.

CARRIED

RESOLUTION NO. 013-01-24

Moved by Councillor Hildebrand to direct administration to put out additional advertising of the open house with signage with a budget not exceeding \$500.00.

DEFEATED

Recorded Vote:

Councillors Hildebrand, Councillor Stredulinsky, and Councillor Black are in favour.

Councillor Siggelkow, Councillor Froehlick, and Councillor Bohning are not in favour.

Deputy Mayor Bohning declared a break at 8:17 p.m.

Deputy Mayor Bohning called the meeting to order at 8:23 p.m.

RESOLUTION NO. 014-01-24

Moved by Councillor Black to bring back a break down of Councillors monthly discretionary and monthly honorarium pay for the year 2023 to a future council meeting before the open house.

CARRIED

**PASSIONATE HEART
AWARDS –
FEBRUARY 14, 2024**

RESOLUTION NO. 015-01-24

Moved by Councillor Siggelkow that Mayor Potter attend the Passionate Heart Awards and Luncheon February 14, 2024.

CARRIED

**COGPANIMAL
CONTROLAND
ENFORCEMENT
CONTRACTS**

RESOLUTION NO. 016-01-24

Moved by Councillor Black to approve the Animal Control Services and the Enforcement Services Agreement with the County of Grande Prairie for 2024 to 2026 as presented.

CARRIED

**COUNTY OF
GRANDE PRAIRIE
REZONING &
SUBDIVISION
CIRCULATION**

RESOLUTION NO. 017-01-24

Moved by Councillor Hildebrand to provide a letter of support with comments to the County that Sexsmith has concerns about roadway safety related to proposed subdivision and rezoning File number PLSUB20230510.

CARRIED

**REGIONAL SAFETY
CODES
ADMINISTRATION
AGGREEMENT
RENEWAL**

RESOLUTION NO. 018-01-24

Moved by Councillor Siggelkow to enter into an agreement with the County of Grande Prairie for Regional Safety Codes Administration from January 2024 to December 2029 with the additional of an obligation for the County of Grande Prairie to have approved development permits, construction, and site plans before issuing a building permit unless a development permit is specifically not required by the Town of Sexsmith Land Use Bylaw.

CARRIED

**CANCEL FEBRUARY
12, 2024,
COMMITTEE OF
THE WHOLE AND
RESCHEDULE
STRATEGIC
PLANNING
MEETING**

RESOLUTION NO. 019-01-24

Moved by Councillor Froehlick to cancel the February 12, 2024, Committee of the Whole Meeting.

CARRIED

**COUNTY OF
GRANDE PRAIRIE
REZONING &
SUBDIVISION
CIRCULATION**

RESOLUTION NO. 020-01-24

Moved by Councillor Froehlick to make a motion that the Town sends a letter of support regarding rezoning and subdivision application PLSUB20230549 but are interested to know what the trigger points is for paving of Range Road 61 adjacent to the subject lands and has concerns with increased traffic.

CARRIED

**DRAFT BYLAW NO.
1074 AMENDING
BYLAW TO AMEND
AQUATERA
UTILITIES BYLAW
NO 1045**

RESOLUTION NO. 021-01-24

Moved by Councillor Froehlick to give first reading to Bylaw No. 1074 to Amend Aquatera Utility Bylaw No. 1045.

CARRIED

RESOLUTION NO. 022-01-24

Moved by Councillor Hildebrand to give second reading to Bylaw No. 1074 to Amend Aquatera Utility Bylaw No. 1045.

CARRIED

RESOLUTION NO. 023-01-24

Moved by Councillor Froehlick to give permission for the third and final reading to Bylaw No. 1074 to Amend Aquatera Utility Bylaw No. 1045.

UNANIMOUSLY CARRIED

RESOLUTION NO. 024-01-24

Moved by Councillor Froehlick to give third and final reading to Bylaw No. 1074 to Amend Aquatera Utility Bylaw No. 1045.

CARRIED

Councillor Bruce Black left the meeting at 9:08 p.m.
Councillor Bruce Black returned to the meeting at 9:11 p.m.

CLOSED SESSION

**TOWN MANAGER
REPORT**

RESOLUTION NO. 025-01-24

Moved by Councillor Froehlick to approve the Chief Administration Officer's vacation for May 8 to May 15, 2024.

CARRIED

RESOLUTION NO. 026-01-24

Moved by Councillor Froehlick to accept the Town Manager's Report for information only.

CARRIED

CLOSED SESSION

RESOLUTION NO. 027-01-24

Moved by Councillor Hildebrand to move into a closed session at 9:16 p.m.

CARRIED

RESOLUTION NO. 028-01-24

Moved by Councillor Froehlick to return to an open meeting at 9:20 p.m.

CARRIED

RESOLUTION NO. 029-01-24

Moved by Councillor Stredulinsky to support the shareholder reappointments as recommend by Aquatera Utilities Inc.

CARRIED

RESOLUTION NO.030-01-24

Moved by Councillor Siggelkow to accept the Quarterly Financial Report as presented.

CARRIED

**INFORMATION
ITEMS**

RESOLUTION NO. 031-01-24

Moved by Councillor Hildebrand to accept the information items for information only.

CARRIED

**COMMITTEE
REPORTS**

RESOLUTION NO. 032-01-24

Moved by Councillor Hildebrand to accept the committee reports for information.

CARRIED

ROUND TABLE

ADJOURNMENT

RESOLUTION NO. 033-01-24

Moved by Councillor Hildebrand to adjourn the meeting at 9:25 p.m.

CARRIED



Kate Potter, Mayor



Rachel Wueschner
Chief Administrative Officer