

Town of Sexsmith

Bylaw 770

1. This Bylaw shall be known as the Town of Sexsmith Freedom of Information and Protection of Privacy (FOIP) Bylaw 770, may be cited as such and will be referred to herein as "this bylaw".

2. Part I - Purpose, Definition and Interpretation

Purpose

a) The purpose of the Bylaw is to establish the administrative structure of the Town of Sexsmith in relation to the *Freedom of Information and Protection of Privacy Act*, and to set fees thereunder.

Definitions

b) In this Bylaw, unless the context otherwise requires:

- i) "Act" means the *Freedom of Information and Protection of Privacy Act*, S.A. 1994, cF-18.5;
- ii) "Applicant" means a person who makes a request for access to a record under section 7(1) of the Act;
- iii) "Town" means the Town of Sexsmith and includes any board, committee, commission, panel, agency or corporation that is created or owned by the Town of Sexsmith and all the members or officers of which are appointed or chosen by the Town of Sexsmith but does not include: any volunteer organizations operating within the Town and governed by their own executive
- iv) "Town of Sexsmith Manager" means the person appointed as the Chief Administrative Officer of the Town of Sexsmith, and includes any person who holds the position of Town Manager in an Acting capacity;
- v) "Province" means the Province of Alberta

Interpretation

- vi) The marginal notes and headings in this Bylaw are for reference purposes only.

2. Part II

Designated Head

- vii) For the purpose of the Act, the Town Manager is designated as the Head of the Municipality and may designate a person to be the FOIP Coordinator.

3. Part III

Fees

- viii) Where an Applicant is required to pay a fee for services, the fee payable is in accordance with the *Freedom of Information and Protection of Privacy Regulation*, AR 200/95, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.

4. Part IV

General

Effective Date

- ix) The Bylaw comes into effect on October 1, 1999

**TOWN OF SEXSMITH
BYLAW NO. 770
FOIP BYLAW**

- x) Where a request for information was given and not disposed of before the coming into force of this Bylaw, the request is deemed to be a request made on October 1, 1999, under the provisions of the Act.


READ A FIRST TIME THIS *4th* DAY OF *OCTOBER* 1999.

READ A SECOND TIME THIS *4th* DAY OF *OCTOBER* 1999.

READ A THIRD AND FINAL TIME THIS *4th* DAY OF *OCTOBER* 1999.



Brian Thoreson, Mayor



Carolyn Gaunt, Town Administrator